

THUNDRIDGE PARISH COUNCIL

MINUTES of the ANNUAL PARISH COUNCIL MEETING Tuesday 21st May 2024 at 7pm in The Norman Wodson Pavilion following the Annual Meeting of the Parish Electorate at 6.30pm

PRESENT: Cllr Steve Bosson, Cllr Brita-May Hawes, Cllr Lynn Palmer, Cllr Kim Saban,
Cllr Natasha Smyth, Cllr Martin Spackman.
Two members of the public
Clerk: Colin Marks, Clerk to the Parish Council

The Chairman welcomed everyone and opened the meeting at 7pm.

ACTION

The Clerk confirmed that all councillors had signed their Declaration of Acceptance of Office following the election.

24.076 Election of Chair

Proposed, seconded and unanimously **RESOLVED: *That Cllr Brita-May Hawes be elected as Chair for the ensuing year.***

24.077 Declaration of Acceptance of Office

The Chairman signed the Declaration of Acceptance of Office.

Clerk/BMH

24.078 Apologies for absence.

Parish Councillors: Cllr Deryck Dipper – unwell **ACCEPTED**

Other apologies: Sue Patell.

24.079 Declarations of Interest for items on the agenda: None

24.080 Appointment of Vice-Chair

Proposed, seconded and unanimously **RESOLVED: *that Cllr Martin Spackman be appointed as Vice-Chair for the ensuing year.*** Cllr Spackman signed his Acceptance of Office.

24.081 Appointments to Working Groups and portfolio holders for the ensuing year

1. Allotments Working Group

RESOLVED: *Cllr Lynn Palmer, Cllr Kim Saban, Cllr Natasha Smyth, Cllr Martin Spackman.*

2. Pavilion Refurbishment and Maintenance Working Group

RESOLVED: *Cllr Steve Bosson, Cllr Deryck Dipper.*

3. Parish Council website administrator/site editor.

RESOLVED: *Cllr Brita-May Hawes, Cllr Natasha Smyth.* Training to be organised.

BMH

4. Highways, PRoW, Steet Lights, Hedges etc

RESOLVED: *Cllr Kim Saban, Cllr Deryck Dipper*

5. Parish Council Contracts

RESOLVED: *Cllr Steve Bosson, Cllr Deryck Dipper, Cllr Brita-May Hawes*

24.082 Appointment of representatives to outside bodies

1. The Ware Charities. RESOLVED: *Bruce Shearman appointed until 2027.*

2. Standon Charities. RESOLVED: *in abeyance until pending legal case is closed.*

3. Ware North Steering Group: RESOLVED: *Cllr Deryck Dipper, Cllr Lynn Palmer.*

4. Friends of the Rib and Quin (FORQ). RESOLVED: *Cllr Martin Spackman*

24.083 General Power of Competence (GPC)

Noted: That the Parish Council holds the General Power of Competence.

24.084 Review of Governance Policies and Procedures

1. Financial Risk Assessment

RESOLVED: *Approved as presented to the Meeting and signed by Cllr Brita-May Hawes.*

Clerk

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| <p>2. Financial Controls Policy
 RESOLVED: <i>Approved as presented to the Meeting.</i></p> | <p>Clerk</p> |
| <p>3. Financial Regulations
 The new 2024 NALC Model Regulations were considered. RESOLVED: <i>Draft Regs approved as presented. To be considered in depth for final adoption at a later meeting.</i></p> | <p>Clerk</p> |
| <p>4. Standing Orders
 RESOLVED: <i>Approved as presented to the Meeting.</i></p> | <p>Clerk</p> |
| <p>5. Code of Conduct
 RESOLVED: <i>Approved as presented to the Meeting.</i></p> | <p>Clerk</p> |

The Chairman thanked everyone for attending and closed the meeting at 7.22pm

Signed.....

Dated.....