

THUNDRIDGE PARISH COUNCIL

Parish Clerk: Colin Marks, 17 Park Lane, Puckeridge SG11 1RL
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To: Cllrs Steve Bosson, Deryck Dipper, Brita-May Hawes, Lynn Palmer, Kim Saban, Natasha Smyth, Martin Spackman,

You are summoned to attend this meeting to transact the following business:

Ordinary Parish Council Meeting

Tuesday 23rd January 2024 at 7.30pm in The Norman Wodson Pavilion

Public and press are welcome to attend. Representations on issues of concern will be taken into account where they fall within the Parish Council's jurisdiction or forwarded to the appropriate agency. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is NOT permitted except during the time designated for public comments.



Signed: Colin Marks, Clerk to Thundridge Parish Council

Date: 17th January 2024

AGENDA

24.001 To consider electing a Chair for the remainder of the current year

24.002 To receive and approve apologies for absence.

24.003 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (including non-pecuniary).
2. To receive members' written requests for dispensations for declarable pecuniary interests (if any); and
3. To consider any such requests for dispensations as appropriate.

24.004 1. To approve Draft Minutes of 28th November 2023 Ordinary Parish Council Meeting

2. To update members on any item that will not be covered in the course of the meeting.

Public forum -To consider suspending the meeting for public comments. Limited to a total of 15 minutes. One question/statement only of no more than 3 minutes maximum per person.

24.005 Village Life: To note deadlines and assign contributors to write an article for November Village Life Magazine

24.006 To receive Police report and other police matters.

24.007 Ware Charities: To receive a report from the Parish Council Representative if available.

24.008 Planning

1. New applications

	Comment by
None	

2. Applications received too late for the agenda and other planning matters

1. To consider any late planning applications
2. Other planning matters:
 1. Status report on the two new outline applications for High Cross recently presented to the Parish Council

3. Notices of decisions and awaited decisions: See Planning Appendix (for information only)

4. Conservation Area High Cross – To receive an update on correspondence with EHDC.

24.009 Finance

1. Cashbook Accounts and Reserves
2. Bank reconciliation
3. 2023-24 Performance against budget at 31/12/2023
4. To agree the budget and precept for 2024/25
The Chairman, Clerk and two councillors to sign the EHDC precept form
5. To consider payments list for approval
6. S106 Monies –
 1. To receive competitive quotes for fencing and gates on Cold Christmas Lane.

2. To receive competitive quotes on proposed allotments improvements.
 3. To consider if gates to Wodson Pavilion should be taken out of S106 and paid for from existing funds due to urgency.
 4. To consider a proposal for the formation of a working group report back to the next meeting for ideas on how to bid for S106 monies.
7. Highfield Nursery debt repayment status
8. To consider immediate engagement of an appropriate organisation to undertake a (desk based) re-build cost for Wodson Pavilion and to use this to consider looking at insurance quotes for the forthcoming year.
9. HCC annual lighting: Update on three outstanding invoices to pay (2020/21, 2021/22, 2022/23)

24.010 Website: To consider new website options in light of 2Commune changes

24.011 Norman Wodson Pavilion

1. To receive Contract update report and appendices
2. To consider approval of the Contract finance details, amendments and any other considerations.
3. Zurich storm damage claim: update
4. Update on possible acquisition of additional land from RABI
5. To confirm installation dates outside term time for new front doors to Pavilion

24.012 Recreation areas: to receive safety inspection report and updates.

24.013 Allotments

1. 2024 tenancy update, including applications:
 2. To consider update on Councillor inspections.
2. Tenancy issue and course of action
Update on legal proceedings: *(This may be considered under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, excluding press and public)*

24.014 Highways, Footways, and Public Rights of Way (PRoW)

1. **North Drive:** to receive an update on resurfacing and other matters

24.015 Other Matters (may be deferred if time doesn't permit)

1. Fly tipping in The Pit: update on property ownership
2. Arrange tree survey (June/July) -deferred to the spring
3. To consider report of unkempt village planted area outside 40-41 High Road, High Cross
4. Formal designation of parts of High Cross as a Conservation area

24.016 County and District Councillor reports (if any received)

24.017 Urgent matters not listed on the agenda (for inclusion and consideration on the next agenda)

24.018 Correspondence (for information only)

24.019 Matters for future agendas

- To examine papers held by previous Clerk before considering committing to archive.
- Quarterly review of Neighbourhood Plan Appendix H outstanding action tasks:
- Make Clarkson Memorial and the information boards more visible and maintain regularly: *Under consideration.*
- Advertise local history in pubs (with accommodation): *Under consideration with Thundridge and High Cross Society.*
- Promotion of the Turnpike and Doric columns on Wadesmill Bridge: *Under consideration with Thundridge and High Cross Society.*
- North Drive:
 1. Update: Removal of lamp post W3
 2. Update: Ransom Strip boundary/road kerb installation when road resurfaced
- Broken Wadesmill village entrance signs: update if available
- To add other matters raised

24.020 1. Date and venue of next meeting: 7.30pm, Tuesday 20th February, Norman Wodson Pavilion

2. **Calendar of Meetings for 2024** – to clarify and confirm dates for the year.

APPENDIX: PLANNING DECISIONS AND AWAITED NOTICES

For information only. Note: The Parish Council is not consulted on enforcement matters

3/22/1878/FUL	Youngsbury: Erect extensions, internal alterations, etc <i>The Parish Council had no comments, but LBC regs to be observed</i>	Granted with conditions
3/23/2086/CLPO	The Powder House, Barwick: -Two single storey side extensions	<i>Not within parish boundary</i>
3/23/2123	Great Henirage Cold Christmas Lane Thundridge - Erection of detached garage. <i>Parish Council had no comments</i>	Awaited
PL/0326/23	Land adj to Ware Recycling Centre: Temporary access (2 years) for construction traffic. <i>The Parish Council had no comments</i>	Awaited
3/22/2406/FUL	Land North and East of Ware (Ware2): Hybrid application <i>The Parish Council raised serious concerns</i>	Awaited
3/23/1547/FUL	Meadowview Cottage, The replacement of the existing foul drainage arrangement (cess pit) with new sewage treatment unit and land drainage field. Connection to existing below ground drainage and provision of electricity supply to the new treatment unit. <i>The Parish Council had no comments</i>	Awaited
PL/0343/23	Cemex Westmill Quarry – variation Cllrs to peruse and return comments via the Chair	Awaited
3/23/1207	Oakleys -Steel framed building to spray vehicles <i>The Council had no Comment</i>	Awaited
PL/0357/23 (CM0081)	Westmill Landfill – construction and operation of solar farm and associated infrastructure <i>The Parish Council objected to this application</i>	Awaited
3/23/1888	Quietways, 66 Cowards Lane – Change of use of land from agricultural to residential. <i>The Council had no objection</i>	Withdrawn
3/23/1911/HH	Bourne House Cambridge Road Wadesmill - Ground floor side extension, basement side extensions, rear infill extension, external steps, brick wall, metal balustrade, timber trellis, alterations to fenestration, alterations to land levels, creation of natural pool, resurfacing of parking court, replacement post and rail fencing to garden boundary and associated landscaping <i>The Council had no objection</i>	Awaited

Licensing Applications		
23/1195/PLV	Dog & Whistle 112 Fore Street – Variation to opening hours. <i>The Parish Council had no comment</i>	Awaited
23/1202/PLV	Samy Ltd (formally Mcolls) Bulldock Road – Extension to licensing hours and 365 days opening. <i>The Parish Council had no comments.</i>	Awaited
3/23/1450/PL	Emine Café & Stores – Premises license change to increase hours from 9am – 8pm with an additional 12 late closes per year until midnight for themed evenings. <i>Whilst the Council appreciated the need to diversify the business, the Council had concerns regarding lack of parking, increased litter, potential antisocial behaviour, noise nuisance late at night with live music.</i>	Awaited