

THUNDRIDGE PARISH COUNCIL

Parish Clerk: Colin Marks, 17 Park Lane, Puckeridge SG11 1RL
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To: Cllrs Steve Bosson, Deryck Dipper, Brita-May Hawes, Lynn Palmer, Kim Saban, Natasha Smyth, Martin Spackman,

You are summoned to attend this meeting to transact the following business:

Ordinary Parish Council Meeting

Tuesday 28th November 2023 at 7.30pm in The Norman Wodson Pavilion

Public and press are welcome to attend, subject to prevailing Covid regulations. Representations on issues of concern will be taken into account where they fall within the Parish Council's jurisdiction or forwarded to the appropriate agency. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is NOT permitted except during the time designated for public comments.

Yvonne Merritt

Signed: Yvonne Merritt, Temporary Clerk to Thundridge Parish Council
Date: 20th November 2023

AGENDA

23.169 To receive and approve apologies for absence.

23.170 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (including non-pecuniary).
2. To receive members' written requests for dispensations for declarable pecuniary interests (if any); and
3. To consider any such requests for dispensations as appropriate.

23.171 1. To approve Draft Minutes of 24th October 2023 Ordinary Parish Council Meeting

2. To update members on any item that will not be covered in the course of the meeting.

Public forum -To consider suspending the meeting for public comments. Limited to a total of 15 minutes. One question/statement only of no more than 3 minutes maximum per person.

1. Ware Charities – To receive an update from the Parish Council Representative
2. To receive a presentation about the outline planning application for a residential development comprising 30 dwelling within the Parish Neighbourhood of High Cross.

23.172 Village Life: To note deadlines and assign contributors to write an article for November Village Life Magazine

23.173 To receive Police report and other police matters.

23.174 Planning

1. New applications

		Comment by
3/23/2086/CLPO	The Powder House Barwick High Cross -Two single storey side extensions (not exceeding 50% of the width of the original dwelling to both sides and not exceeding 4.0m in height and finished in materials to match the existing dwelling), replacement of ground floor side window to door	
3/23/2123	Great Henirage Cold Christmas Lane Thundridge - Erection of detached garage.	

2. Applications received too late for the agenda and other planning matters

1. To consider any late planning applications
2. Other planning matters:

3. Notices of decisions and awaited decisions: See Planning Appendix (for information only)

4. Monitoring progress on existing developments underway: Glebe Field update

5. Conservation Area High Cross – To receive an update on correspondence with EHDC.

23.175 Finance

Enc 1. Cashbook Accounts and Reserves

Enc 2. Bank reconciliation: non-signatory member to sign reconciliation.

Enc 3. 2023-24 Performance against budget at 20.11.23 including revised budget 23/24 and draft precept 2024/24.

Enc 4. To consider payments list for approval

5. S106 Monies – To consider a proposal for the formation of a working group report back to the next meeting for ideas on how to bid for S106 monies.

6. Highfield Nursery debt repayment status

Enc 7. LG Pay Award – To consider the national pay award as per the attached document.

8. To consider the membership and associated fees for NALC and HAPTC 2024/25

1. HAPTC subscriptions

The Committee recognises the continued difficulties and challenges councils are facing. As Councils will be aware, for the past 10 years subscription rates have only been increased once, and that was by just 1%. However, you will appreciate that HAPTC is also facing increased costs, and as such, this approach is unfortunately no longer sustainable. Thus, the difficult decision has been made to amend the formula to increase fees by 5% for 2024/2025.

To accommodate the wide range of sizes of councils in Hertfordshire we have adopted 3 formulae, based on a standing charge and the parish Band D, devised to ensure fairness for all. We calculate the subscription fee using all 3 formulae and then Member Councils are charged the lowest of these calculations. We update the tax base figures from your District/Borough Council on an annual basis. The actual amount charged to you is therefore unlikely to stay exactly the same, even when the rate charged is unchanged, as it will be affected by changes in your tax base.

For detailed explanation:

<https://www.haptc.org.uk/uploads/subscriptions-formula-explanation-for-councils.pdf>

2. NALC subscriptions

At the AGM of the National Association of Local Councils, it was resolved to increase the subscriptions from 7.49p per elector to 7.94p with a cap of £2,037. We update the electorate figures from your District/Borough Council on an annual basis.

For more details on the work of NALC <https://www.nalc.gov.uk/about/what-we-do>

Thundridge PC NALC fee £96.55 + HAPTC fee £649.80 = TOTAL £746.35

9. To consider looking at insurance quotes for the forthcoming year.

23.176 Norman Wodson Pavilion

1. To receive Contract update report and appendices

2. To consider approval of the Contract finance details, amendments and any other considerations.

3. Zurich storm damage claim: update

4. Update on possible acquisition of additional land from RABI

5. To receive quotes for fencing and gates along cold Christmas Lane

6. To receive quotes for new tables for the pavilion

7. To select and approve a quote new double entrance doors to the pavilion

23.177 Recreation areas: to receive safety inspection report and updates.

Enc

23.178 Allotments

1. 2023 tenancy update, including applications.

Enc a) To consider update on Councillor inspections.

b) To consider the issue of 2024 tenancy agreements.

c) To consider application from plot 15 for a shed/polytunnel

2. Tenancy issue and course of action

Update on legal proceedings: **(This may be considered under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, excluding press and public)**

23.179 Highways, Footways, and Public Rights of Way (PRoW)

1. Work carried out at the Pykle – a complaint regarding the work carried out has been investigated. This is remedial work to avoid further breakdown of the surfacing. The area will be monitored.

2. North Drive resurfacing – to receive an update

23.180 Other Matters (may be deferred if time doesn't permit)

1. Fly tipping in The Pit: update on property ownership

2. Arrange tree survey (June/July) -deferred to the spring

3. Calendar of Meetings for 2024 – to consider moving the meetings to the third Tuesday in the month to allow for processing of end of month payments.

23.181 County and District Councillor reports (if any received)

23.182 Urgent matters not listed on the agenda (for inclusion and consideration on the next agenda)

23.183 Correspondence (for information only) –

- Thank you letter was received from East Herts Citizens Advice for £100 grant

23.184 Matters for future agendas

- To examine papers held by previous Clerk before considering committing to archive.
- To consider report of unkempt village planted area outside 40-41 High Road, High Cross
- HCC annual lighting: Update on three outstanding invoices to pay (2020/21, 2021/22, 2022/23)
- Quarterly review of Neighbourhood Plan Appendix H outstanding action tasks:
- Make Clarkson Memorial and the information boards more visible and maintain regularly: *Under consideration.*
 - Advertise local history in pubs (with accommodation): *Under consideration with Thundridge and High Cross Society.*
 - Promotion of the Turnpike and Doric columns on Wadesmill Bridge: *Under consideration with Thundridge and High Cross Society.*
 - Seek formal designation of parts of High Cross as a Conservation area: *Ongoing.*
- North Drive:
 - 1.** Update: Removal of lamp post W3
 - 2.** Update: Ransom Strip boundary/road kerb installation when road resurfaced
- Broken Wadesmill village entrance signs: update if available
- To add other matters raised

23.185 Date and venue of next meeting: TBA Wodson Pavilion

APPENDIX: PLANNING DECISIONS AND AWAITED NOTICES

For information only. Note: The Parish Council is not consulted on enforcement matters

PL/0326/23	Land adj to Ware Recycling Centre: Temporary access (2 years) for construction traffic. <i>The Parish Council had no comments</i>		Awaited
3/22/2406/FUL	Land North and East of Ware (Ware2): Hybrid application <i>The Parish Council raised serious concerns</i>		Awaited
3/22/1878/FUL	Youngsbury: Erect extensions, internal alterations, etc <i>The Parish Council had no comments, but LBC regs to be observed</i>		Granted with conditions
3/23/1547/FUL	Meadowview Cottage, The replacement of the existing foul drainage arrangement (cess pit) with new sewage treatment unit and land drainage field. Connection to existing below ground drainage and provision of electricity supply to the new treatment unit. <i>The Parish Council had no comments</i>		Awaited
PL/0343/23	Cemex Westmill Quarry – variation Cllrs to peruse and return comments via the Chair		Awaited
3/23/1207	Oakleys -Steel framed building to spray vehicles <i>The Council had no Comment</i>		Awaited
PL/0357/23 (CM0081)	Westmill Landfill – construction and operation of solar farm and associated infrastructure <i>The Parish Council objected to this application</i>		Awaited
3/23/1888	Quietways, 66 Cowards Lane – Change of use of land from agricultural to residential <i>The Council had no objection</i>		Withdrawn
3/23/1911/HH	Bourne House Cambridge Road Wadesmill - Ground floor side extension, basement side extensions, rear infill extension, external steps, brick wall, metal balustrade, timber trellis, alterations to fenestration, alterations to land levels, creation of natural pool, resurfacing of parking court, replacement post and rail fencing to garden boundary and associated landscaping <i>The Council had no objection</i>		Awaited

Licensing Applications		
23/1195/PLV	Dog & Whistle 112 Fore Street – Variation to opening hours. <i>The Parish Council had no comment</i>	Awaited
23/1202/PLV	Samy Ltd (formally Mcolls) Bulldock Road – Extension to licensing hours and 365 days opening. <i>The Parish Council had no comments.</i>	Awaited
3/23/1450/PL	Emine Café & Stores – Premises license change to increase hours from 9am – 8pm with an additional 12 late closes per year until midnight for themed evenings. <i>Whilst the Council appreciated the need to diversify the business, the Council had concerns regarding lack of parking, increased litter, potential antisocial behaviour, noise nuisance late at night with live music.</i>	Awaited

