

THUNDRIDGE PARISH COUNCIL

Parish Clerk: Colin Marks, 17 Park Lane, Puckeridge SG11 1RL
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To: Cllrs Steve Bosson, Deryck Dipper, Brita-May Hawes, Lynn Palmer, Kim Saban, Natasha Smyth, Martin Spackman,

You are summoned to attend this meeting to transact the following business:

Ordinary Parish Council Meeting

Tuesday 26th September at 7.30pm in The Norman Wodson Pavilion

Public and press are welcome to attend, subject to prevailing Covid regulations. Representations on issues of concern will be taken into account where they fall within the Parish Council's jurisdiction or forwarded to the appropriate agency. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is NOT permitted except during the time designated for public comments.

Yvonne Merritt

Signed: Yvonne Merritt, Temporary Clerk to Thundridge Parish Council

Date: 12th September 2023

AGENDA

23.135 To receive and approve apologies for absence.

23.136 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (including non-pecuniary).
2. To receive members' written requests for dispensations for declarable pecuniary interests (if any); and
3. To consider any such requests for dispensations as appropriate.

23.137 1. To approve Draft Minutes of 25th July 2023 Ordinary Parish Council Meeting

Enc

23.138 Village Life: To note deadlines and assign contributors to write an article for August Village Life Magazine

23.139 To receive Police report and other police matters.

23.140 Planning

1. New applications

		Comment by
	Ermine Café & Stores -We intend our licensing hours to be 9 - 8pm, although do not envisage our opening times to change that much but may wish to stay open a bit later especially during the lighter evening months. We are also applying for an additional 12 late closes a year - until midnight with a view to offering themed nights such as cheese and wine evenings, which will be in keeping with village life.	Advanced notice from applicant
PL/0357/23 (CM0081)	Westmill Landfill, Westmill Road, Ware, Hertfordshire, SG12 OES Construction and operation of solar farm and associated infrastructure	

2. Applications received too late for the agenda and other planning matters

1. To consider any late planning applications
2. Other planning matters:

3. Notices of decisions and awaited decisions: See Planning Appendix (for information only)

4. Monitoring progress on existing developments underway: Glebe Field update

23.141 Finance

Enc 1. Cashbook Accounts and Reserves

Enc 2. Bank reconciliation: non-signatory member to sign reconciliation.

Enc 3. 2023-24 Performance against budget at 15.9.23

- Enc 4. To consider payments list for approval
5. S106 Monies – To consider a proposal for the formation of a working group report back to the next meeting for ideas on how to bid for S106 monies.
- Enc 6. **Annual Governance and Accountability Return (AGAR) 2022/23**
1. To receive the completed AGAR return for 2022/23 from the External Auditors and to approve the Notice of Conclusion of Audit to be displayed on the website and noticeboards for a period of no less than 15 day
- Enc 7. **Energy Contract Renewal** – to consider quotations from an energy comparison company as per the attached document.
- Enc 8. **Highfield Nursery** debt repayment status

23.142 Norman Wodson Pavilion

- Enc 1. To receive Contract update report and appendices
- Enc 2. To consider approval of the Contract finance details, amendments and any other considerations.
3. Zurich storm damage claim: update
4. Update on possible acquisition of additional land from RABI
- Enc 5. To consider the purchase of new tables for Wodson Pavilion

23.143 Recreation areas: to receive safety inspection report and updates.

Enc

23.144 Allotments

1. 1. 2023 tenancy update, including applications.
2. Tenancy issue and course of action
Update on legal proceedings: ***(This may be considered under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, excluding press and public)***

23.145 Highways, Footways, and Public Rights of Way (PRoW)

1. **Ermine Way Street Lights** – to note that these lights have now been repaired, at the cost of the HCC, and whilst a request was made to purchase any spare lamp holders, the Council was advised that there were no additional lamp holders in stock.
2. **North Drive resurfacing** – to receive an update

23.146 Other Matters (may be deferred if time doesn't permit)

1. New bench for North Drive/Poplar Close: update.
2. Fly tipping in The Pit: update on property ownership
3. Arrange tree survey (June/July)
4. Request from O2 to share a link on the environmental impact of mobile phones

O2, have advised that are committed to simplifying sustainable choices. Their dedicated team at O2 has developed an Eco Rating tool that enables individuals to assess the environmental impact of their mobile phones. It also offers valuable insights and guidance on how to make more economical and sustainable decisions regarding mobile devices. O2 believe this information would be useful to readers and would greatly appreciate it the Council could consider linking to their page at <https://www.o2.co.uk/better-connections-plan/eco-rating> on the Parish Council website.

23.147 County and District Councillor reports (if any received)

23.148 Urgent matters not listed on the agenda (for inclusion and consideration on the next agenda)

23.149 Correspondence (for information only)

Enc

- Invitation to HAPTC Climate Change – Flood Awareness workshop 8th November 10 – 11.30am
- Invitation to Community Alliance Annual Meeting 2nd October 12 – 2pm
- Invitation to Young people services
- To consider commemorating the 80th anniversary of the D Day celebration
- Invitation to the National Allotment Society's Eastern region AGM on Saturday 14th October 2023 at the United Reform Church, Baldock commencing at 10.30am.

23.150 Matters for future agendas

- Public Spaces Protection Order (PSPO) re excluding dogs from Norman Wodson Playing Field
- To review annually Pavilion Fire Risk Assessment (next due after refurbishment)
- To examine papers held by previous Clerk before considering committing to archive.
- To consider report of unkempt village planted area outside 40-41 High Road, High Cross

- HCC annual lighting: Update on three outstanding invoices to pay (2020/21, 2021/22, 2022/23)
- To receive a presentation at the next meeting from Gigaclear for proposals to install full fibre broadband to the area.
- Quarterly review of Neighbourhood Plan Appendix H outstanding action tasks:
 - Make Clarkson Memorial and the information boards more visible and maintain regularly: *Under consideration.*
 - Advertise local history in pubs (with accommodation): *Under consideration with Thundridge and High Cross Society.*
 - Promotion of the Turnpike and Doric columns on Wadesmill Bridge: *Under consideration with Thundridge and High Cross Society.*
 - Seek formal designation of parts of High Cross as a Conservation area: *Ongoing.*
- North Drive:
 1. Update: Removal of lamp post W3
 2. Update: Ransom Strip boundary/road kerb installation when road resurfaced
- Broken Wadesmill village entrance signs: update if available
- To add other matters raised

23.151 Date and venue of next meeting: Tuesday 24th October 2023, Wodson Pavilion

APPENDIX: PLANNING DECISIONS AND AWAITED NOTICES

For information only. Note: The Parish Council is not consulted on enforcement matters

3/23/0733/FUL	Meadow View Cottages: Replace existing foul drainage (cess pit) with new sewage treatment unit and land drainage. <i>The Parish Council had no comments</i>	Withdrawn
PL/0326/23	Land adj to Ware Recycling Centre: Temporary access (2 years) for construction traffic. <i>The Parish Council had no comments</i>	Unknown
3/23/0417/FUL	Raj Villa: 5-year change of use from restaurant to retail <i>The Parish Council had no comments</i>	Awaited
3/22/2406/FUL	Land North and East of Ware (Ware2): Hybrid application <i>The Parish Council raised serious concerns</i>	Awaited
3/22/1878/FUL	Youngsbury: Erect extensions, internal alterations, etc <i>The Parish Council had no comments, but LBC regs to be observed</i>	Awaited
3/23/1056/HH	2 Rennesley Cottages, Anchor Lane: Remove of rear conservatory and attached outbuilding. Construct two storey rear extension with two first floor rear facing Juliet balconies with external balustrade and a new side canopy porch.	Refused
3/23/1547/FUL	Meadowview Cottage, The replacement of the existing foul drainage arrangement (cess pit) with new sewage treatment unit and land drainage field. Connection to existing below ground drainage and provision of electricity supply to the new treatment unit. <i>The Parish Council had no comments</i>	Awaited
PL/0343/23	Cemex Westmill Quarry – variation Cllrs to peruse and return comments via the Chair	Unknown
3/23/1207	Oakleys -Steel framed building to spray vehicles <i>The Council had no Comment</i>	Awaited
3/23/1428/HH	Hillcrest Bungalow next to St John’s Church HX -Extension <i>The Parish Council objected to this application</i>	Awaited
3/23/0981	Poles Lane – Conversion of stables and outbuildings to a five-bed dwelling <i>The Parish Council objected to this application</i>	Awaited

Licensing Applications		
23/1195/PLV	Dog & Whistle 112 Fore Street – Variation to opening hours. <i>The Parish Council had no comment</i>	Awaited
23/1202/PLV	Samy Ltd (formally Mcolls) Bulldock Road – Extension to licensing hours and 365 days opening. <i>The Parish Council had no comments.</i>	Awaited