

THUNDRIDGE PARISH COUNCIL

Parish Clerk: Colin Marks, 17 Park Lane, Puckeridge SG11 1RL
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To: Cllrs Steve Bosson, Deryck Dipper, Lynn Palmer, Kim Saban, Natasha Smyth,
Martin Spackman, Brita-May Hawes

You are summoned to attend this meeting to transact the following business:

Ordinary Parish Council Meeting Tuesday 25th July at 7.30pm in High Cross Village Hall

Public and press are welcome to attend, subject to prevailing Covid regulations. Representations on issues of concern will be taken into account where they fall within the Parish Council's jurisdiction or forwarded to the appropriate agency. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is NOT permitted except during the time designated for public comments.



Signed: on behalf of Colin Marks, Proper Officer and Clerk to Thundridge Parish Council Date: 16th July 2023

AGENDA

23.118 To receive and approve apologies for absence

23.119 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (including non-pecuniary).
2. To receive members' written requests for dispensations for declarable pecuniary interests (if any); and
3. To consider any such requests for dispensations as appropriate.

23.120 1. To approve Draft Minutes of 20th June Ordinary Parish Council Meeting

23.121 To consider co-opting to fill the vacant seat

To consider suspending the meeting for public comments: Limited to a total of 15 minutes. One question/statement only of no more than 3 minutes maximum per person.

23.122 Village Life: To note deadlines and assign contributors to write an article for August Village Life Magazine

23.123 To receive Police report and other police matters

23.124 Planning

1. New applications

		Comment by
PL/0343/23	CEMEX Westmill Quarry, variation of conditions	14 th August

2. Applications received too late for the agenda and other planning matters

1. To consider any late planning applications
2. Other planning matters:

3. Notices of decisions and awaited decisions: See Planning Appendix (*for information only*)

4. Monitoring progress on existing developments underway: Glebe Field update

Communication received about Pot Holes on North Drive

23.125 Finance

1. Cashbook Accounts and Reserves
2. Bank reconciliation; non-signatory member to sign reconciliation.
3. 2023-24 Performance against budget at 31-06-23
4. HCC annual lighting: Update on three outstanding invoices to pay (2020/21, 2021/22, 2022/23)
5. To consider payments list for approval
6. **To Note:** Redwood Bank – confirmed withdrawal of all funds – 96th day is 31st July
7. **To Note:** Saffron Bank linked to Unity Account to allow for future withdrawals.
8. **To note:** the 30th June deadline for the 2022/23 AGAR to be submitted to PKF Littlejohn was met

9. **To Note:** The 30-working day period for the **Exercise of Public Rights** has been set as **Monday 3 July – Friday 11 August 2023. Notice has been placed on Web Site.**
10. **To note:** Locality Budget Scheme Grant Payment received.
11. **To consider:** The costs vs. benefits of engaging a temporary clerk and propose next steps.

23.126 Norman Wodson Pavilion

1. To receive status update
2. Zurich storm damage claim: update
3. Update on possible acquisition of additional land from RABI

23.126 Recreation areas: to receive safety inspection report and updates

23.127 Allotments

1. 1. 2023 tenancy update, including applications and trespass issues
 2. Request for new allotment received.
 3. Status update received from a person on the waiting list.
2. Tenancy issue and course of action
 1. Update on legal proceedings: **(This may be considered under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, excluding press and public)**
Resolve decision regarding case connectivity.

23.128 Highways, Footways, and Public Rights of Way (PRoW)

1. North Drive:
 1. Update: Removal of lamp post W3
 2. Update: Ransom Strip boundary/road kerb installation when road resurfaced
2. Broken Wadesmill village entrance signs: update if available

23.129 Other Matters (may be deferred if time doesn't permit)

1. New bench for North Drive/Poplar Close: update on purchase
2. Fly tipping in The Pit: update on property ownership
3. To consider with additional information report of unkempt village planted area outside 40-41 High Road, High Cross
4. To consider quotes and options for Section 106 funding (if available):
 1. Wodson Field perimeter gate
 2. Allotments

23.130 County and District Councillor reports (if any received)

23.131 Urgent matters not listed on the agenda (for inclusion and consideration on the next agenda)

23.132 Correspondence (for information only)

- Parishioner: Re the village planted area outside 40-41 High Road and opposite the White Horse.
- Burial space – Will Durrant
- Standon charities representation
- Street lights invoices outstanding
- Neighbourhood plan data request
- TOCAG – request for copy of Thundridge Walking Map for Ware museum

23.133 Matters for future agendas

- **Arrange tree survey (June/July)**
- **On-line account approver needed**
- **Update of web site**
- Public Spaces Protection Order (PSPO) re excluding dogs from Norman Wodson Playing Field
- Highfield Nursery debt repayment status if payments not made
- To review annually Pavilion Fire Risk Assessment (next due after refurbishment)
- To sign up to the Armed Forces Covenant (May/July 2023)
- To examine papers held by previous Clerk before considering committing to archive.
- Quarterly review of Neighbourhood Plan Appendix H outstanding action tasks:
 - Make Clarkson Memorial and the information boards more visible and maintain regularly: *Under consideration.*
 - Advertise local history in pubs (with accommodation): *Under consideration with Thundridge and High Cross Society.*
 - Promotion of the Turnpike and Doric columns on Wadesmill Bridge: *Under consideration with Thundridge and High Cross Society.*
 - Seek formal designation of parts of High Cross as a Conservation area: *Ongoing;*

- TPC representation on Standon Charities
- To add other matters raised

23.134 Date and venue of next meeting: Tuesday 26th September at 7.30pm in Wodson Pavillion.

APPENDIX: PLANNING DECISIONS AND AWAITED NOTICES (23.106.3)

For information only. Note: The Parish Council is not consulted on enforcement matters

3/23/0687/HH	32 Cambridge Rd, Wadesmill: Crossover with dropped kerb <i>The Parish Council had no comments</i>	REFUSED
3/23/0733/FUL	Meadow View Cottages: Replace existing foul drainage (cess pit) with new sewage treatment unit and land drainage. <i>The Parish Council had no comments</i>	Awaited
PL/0326/23	Land adj to Ware Recycling Centre: Temporary access (2 years) for construction traffic. <i>The Parish Council had no comments</i>	Unknown
3/23/0417/FUL	Raj Villa: 5-year change of use from restaurant to retail <i>The Parish Council had no comments</i>	Awaited
3/22/2406/FUL	Land North and East of Ware (Ware2): Hybrid application <i>The Parish Council raised serious concerns</i>	Awaited
3/22/1878/FUL	Youngsbury: Erect extensions, internal alterations, etc <i>The Parish Council had no comments, but LBC regs to be observed</i>	Awaited