

# THUNDRIDGE PARISH COUNCIL

## MINUTES of the ANNUAL PARISH COUNCIL MEETING Tuesday 23<sup>rd</sup> May 2023 at 7pm in The Norman Wodson Pavilion following the Annual Meeting of the Parish Electorate at 6.30pm

**PRESENT:** Cllr Steve Bosson, Cllr Deryck Dipper, Cllr Lynn Palmer, Cllr Kim Saban,  
Cllr Natasha Smyth, Cllr Martin Spackman.  
One member of the public  
Clerk: Colin Marks, Clerk to the Parish Council

- The Chairman welcomed everyone and opened the meeting at 6.55pm. **ACTION**
- The Clerk confirmed that all councillors had signed their Declaration of Acceptance of Office following the election.
- 23.073 Election of Chair**  
Proposed, seconded and unanimously **RESOLVED: *That Cllr Steve Bosson be elected as Chair for the ensuing year.***
- 23.074 Declaration of Acceptance of Office**  
The Chairman signed his Declaration of Acceptance of Office. **Clerk/SB**
- 23.075 Apologies for absence.**  
Parish Councillors: None – all present  
Other apologies: the police.
- 23.076 Declarations of Interest for items on the agenda:** None
- 23.077 Appointment of Vice-Chair**  
Proposed, seconded and unanimously **RESOLVED: *that Cllr Martin Spackman be appointed as Vice-Chair for the ensuing year.*** Cllr Spackman signed his Acceptance of Office.
- 23.078 Appointments to Working Groups for the ensuing year**
- 1. Allotments Working Group. RESOLVED: *Cllr Kim Saban, Cllr Natasha Smyth, and Cllr Martin Spackman.***
  - 2. Pavilion Refurbishment Working Group. RESOLVED: *Cllr Steve Bosson, Cllr Deryck Dipper, Cllr Natasha Smyth, and Cllr Martin Spackman.***
  - 3. Parish Council website administrator/site editor. RESOLVED: *Cllr Natasha Smyth.***
  - 4. Other portfolio holders: None**
- 23.079 Appointment of representatives to outside bodies**  
**RESOLVED: *Bruce Shearman appointed to Ware Charities.*** **Clerk**  
**RESOLVED: *Standon Charities to be held in abeyance until pending legal case is closed.***  
**RESOLVED: *Cllr Martin Spackman appointed to FORQ (Friends of the Rib and Quin)*** **MS**  
**RESOLVED: *Cllrs Deryck Dipper and Lynn Palmer appointed to the Ware North Steering Group.*** **DD/LP**
- 23.080 General Power of Competence (GPC)**
- 1. RESOLVED: *That the Parish Council meets the GPC eligibility criteria.***
  - 2. RESOLVED: *That the Parish Council adopt the General Power of Competence.*** **Clerk**
- 23.081 Review of Governance Policies and Procedures**
- 1. Financial Risk Assessment. RESOLVED: *Approved as presented to the Meeting.*** **Clerk**
  - 2. Financial Controls Policy. RESOLVED: *Approved as presented to the Meeting.*** **Clerk**
  - 3. Financial Regulations. RESOLVED: *Approved as presented to the Meeting.*** **Clerk**
  - 4. Standing Orders. RESOLVED: *Approved as presented to the Meeting.*** **Clerk**
  - 5. Code of Conduct. RESOLVED: *Approved as presented to the Meeting.*** **Clerk**

The Chairman thanked everyone for attending and closed the meeting at 7.15pm

Signed.....

Dated.....