

THUNDRIDGE PARISH COUNCIL

Parish Clerk: Colin Marks, 17 Park Lane, Puckeridge SG11 1RL
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To: Cllrs Steve Bosson, Deryck Dipper, Lynn Palmer, Kim Saban, Natasha Smyth,
Martin Spackman,

You are summoned to attend this meeting to transact the following business:

Ordinary Parish Council Meeting

Tuesday 23rd May at approx. 7.30pm in The Norman Wodson Pavilion

*Immediately following the Annual Parish Electorate and Annual Council Meetings
that commence at 6.30pm*

Public and press are welcome to attend, subject to prevailing Covid regulations. Representations on issues of concern will be taken into account where they fall within the Parish Council's jurisdiction or forwarded to the appropriate agency. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is NOT permitted except during the time designated for public comments.



Signed: Colin Marks, Proper Officer and Clerk to Thundridge Parish Council Date: 17th May 2023

AGENDA

23.082 To receive and approve apologies for absence

23.083 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (including non-pecuniary).
2. To receive members' written requests for dispensations for declarable pecuniary interests (if any); and
3. To consider any such requests for dispensations as appropriate.

23.084 To approve Draft Minutes of 25th April 2023 Parish Council Meeting

23.085 To consider co-opting to fill the two vacant seats

To consider suspending the meeting for public comments: Limited to a total of 15 minutes. One question/statement only of no more than 3 minutes maximum per person.

23.086 Village Life: To note deadlines and assign contributors to write an article for June Village Life Magazine

23.087 To receive Police report and other police matters

23.088 Planning

1. New applications

		Comment by
NONE		

2. Applications received too late for the agenda and other planning matters

1. To consider any late planning applications
2. Other planning matters:

3. Notices of decisions and awaited decisions: See Planning Appendix (for information only)

4. Monitoring progress on existing developments underway: Glebe Field update

23.089 Finance

1. Cashbook Accounts and Reserves
2. Bank reconciliation; non-signatory member to sign reconciliation.
3. 2023-24 Performance against budget at 30-04-23
4. HCC annual lighting: Update on three outstanding invoices to pay (2020/21, 2021/22, 2022/23)
5. New bench for North Drive/Poplar Close: update
6. To consider payments list for approval – including Clerk's expenses and additional hours
7. To Note: Redwood Bank – confirmed withdrawal of all funds – 96th day is 31st July (48 hrs needed to cancel)

8. To note receipt of the Internal Auditor's report (to be accepted with the AGAR papers, June meeting)

23.090 Norman Wodson Pavilion

1. Update report on appointment of contractor
 2. To consider any contract finance details, amendments and other considerations
2. Update on possible acquisition of additional land from RABl

23.091 Recreation areas: to receive safety inspection report and updates

23.092 Allotments

1. 1. 2023 tenancy agreements update
 2. Update: Application to Land Registry for allotments Title Absolute.
2. Tenancy issue and course of action
1. Update on legal proceedings: ***(This may be considered under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, excluding press and public)***

23.093 Highways, Footways, and Public Rights of Way (PRoW)

1. North Drive: 1. Update: Removal of lamp post W3
 2. Update: Ransom Strip boundary/road kerb installation when road resurfaced
2. Broken Wadesmill village entrance signs: update if available

23.094 Other Matters (may be deferred if time doesn't permit)

1. New bench for North Drive/Poplar Close: update on purchase
2. To consider quotes and options for Section 106 funding (if available):
 1. Wodson Field perimeter fencing and gate
 2. Allotments

23.095 County and District Councillor reports (if any received)

23.096 Urgent matters not listed on the agenda (for inclusion and consideration on the next agenda)

23.097 Correspondence (for information only)

- Parishioner: request to hire the pavilion in August (request denied)
- EH Planning: request for Officer to attend a PC meeting
- Parishioner re North Drive development: Landscaping and resurfacing concerns (23.088.4)

23.098 Matters for future agendas

- Redwood Bank – confirm withdrawal of all funds – 96th day is 31st July (48 hrs needed to cancel)
- AGAR approval and signing (June meeting)
- Arrange tree survey (June)
- Public Spaces Protection Order (PSPO) re excluding dogs from Norman Wodson Playing Field
- Highfield Nursery debt repayment status if payments not made
- To review annually Pavilion Fire Risk Assessment (next due after refurbishment)
- To sign the Armed Forces Covenant (May/July 2023)
- Quarterly review of Neighbourhood Plan Appendix H outstanding action tasks:
 - Retain The White Horse as a pub: *Despite a strong objection, planning is now approved.*
 - Nominate ACVs listed Neighbourhood Plan Appendix E: *The Feathers has been awarded ACV.*
 - Make Clarkson Memorial and the information boards more visible and maintain regularly: *Under consideration.*
 - Advertise local history in pubs (with accommodation): *Under consideration with Thundridge and High Cross Society.*
 - Promotion of the Turnpike and Doric columns on Wadesmill Bridge: *Under consideration with Thundridge and High Cross Society.*
 - Seek formal designation of parts of High Cross as a Conservation area: *Ongoing;*
 - Update: Bircherley Green bus depot re-development
- To add other matters raised

23.099 Date and venue of next meeting: Tuesday 20th June. Venue to be considered.

APPENDIX: PLANNING DECISIONS AND AWAITED NOTICES (23.088.3)*For information only. Note: The Parish Council is not consulted on enforcement matters*

3/23/0575/HH	16 Millfield: Convert garage to habitable room; insert windows; add cladding. <i>The Parish Council had no comments</i>	GRANTED
3/23/0145/HH	Swangles Farm: Install solar panels on garage. <i>The Parish Council had no comments</i>	GRANTED
3/23/0733/FUL	Meadow View Cottages: Replace existing foul drainage (cess pit) with new sewage treatment unit and land drainage. <i>The Parish Council had no comments</i>	Awaited
3/23/0687/HH	32 Cambridge Rd, Wadesmill: Crossover with dropped kerb <i>The Parish Council had no comments</i>	Awaited
PL/0326/23	Land adj to Ware Recycling Centre: Temporary access (2 years) for construction traffic. <i>The Parish Council had no comments</i>	Unknown
3/23/0417/FUL	Raj Villa: 5-year change of use from restaurant to retail <i>The Parish Council had no comments</i>	Awaited
3/23/0019/HH	Westmill House. Retrospective: convert garage into 1-bed annexe <i>The Parish Council had no comments</i>	Awaited
3/22/2406/FUL	Land North and East of Ware (Ware2): Hybrid application <i>The Parish Council raised serious concerns</i>	Awaited
3/22/1878/FUL	Youngsbury: Erect extensions, internal alterations, etc <i>The Parish Council had no comments, but LBC regs to be observed</i>	Awaited
3/22/1663/LBC	Westmill House: Reconsultation: Regularisation of window alterations, multiple internal alterations, roof lights etc. <i>The Parish Council had no comments, but LBC regs to be observed</i>	Awaited
E/22/0109/ENF	Land near Fabdens: Enforcement investigation into caravan site	Unknown
E/21/0241/ENF	Watermill House, Ermine Street: Enforcement investigation	Unknown
E/21/0237/ENF	Standon Green End House: Enforcement investigation	Unknown
E/19/0448/ENF	Land adj to The Bungalow, High Cross: Enforcement investigation	Unknown