

THUNDRIDGE PARISH COUNCIL

Parish Clerk: Colin Marks, 17 Park Lane, Puckeridge SG11 1RL
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To: Cllrs Steve Bosson, Deryck Dipper, Brita-May Hawes, Kim Saban, Natasha Smyth, Joyce Spackman, Martin Spackman, Brian Taylor.

You are summoned to attend this meeting to transact the following business:

Ordinary Parish Council Meeting

Tuesday 25th April at 7.30pm in The Norman Wodson Pavilion

Public and press are welcome to attend, subject to prevailing Covid regulations. Representations on issues of concern will be taken into account where they fall within the Parish Council's jurisdiction or forwarded to the appropriate agency. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is NOT permitted except during the time designated for public comments.



Signed: Colin Marks, Proper Officer and Clerk to Thundridge Parish Council Date: 19th April 2023

AGENDA

23.055 To receive and approve apologies for absence

23.056 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (including non-pecuniary). To note that Cllr Steve Bosson, being a trustee, has a non-pecuniary interest in High Cross Village Hall, and a dispensation for all planning matters relating to North Drive and The Glebe Field; that Cllr Brita-May Hawes and Cllr Kim Saban have a dispensation for all planning matters relating to North Drive and The Glebe Field; that Cllr Deryck Dipper has a dispensation for all planning matters related to Thundridge Hill and Ware North development. Cllr Brian Taylor has a dispensation on matters pertaining to High Cross Village Hall, of which he is a trustee. Cllr Natasha Smyth has DPI in the Nursery and some Pavilion development matters.
2. To receive members' written requests for dispensations for declarable pecuniary interests (if any); and
3. To consider any such requests for dispensations as appropriate.

23.057 To approve Draft Minutes of 21st March 2023 Parish Council Meetings:

1. Meeting 1 held at 7pm
2. Meeting 2 held at 8.15pm

To consider suspending the meeting for public comments: Limited to a total of 15 minutes. One question/statement only of no more than 3 minutes maximum per person.

23.058 Village Life: To note deadlines and assign contributors to write an article for June Village Life Magazine

23.059 To receive Police report and other police matters

23.060 Planning

1. New applications

		Comment by
3/23/0575/HH	16 Millfield: Convert garage to habitable room; insert windows; add cladding.	14/4 (ext to 26th)
3/23/0687/HH	32 Cambridge Rd, Wadesmill: Crossover with dropped kerb	4 th May
PL/0326/23	Land adj to Ware Recycling Centre: Temporary access (2 years) for construction traffic	1 st May

2. Applications received too late for the agenda and other planning matters

1. To consider any late planning applications
2. Other planning matters: (i) To note NALC CIL and S.106 reform consultation

3. Notices of decisions and awaited decisions: See Planning Appendix (*for information only*)

4. Monitoring progress on existing developments underway: Glebe Field update

23.061 Finance

1. Cashbook Accounts and Reserves at 31-03-23

2. Bank reconciliation 31-03-23 ; non-signatory member to sign reconciliation.
3. 2022-23 Performance against budget at 31-03-23
4. HCC annual lighting: Update on three outstanding invoices to pay (2020/21, 2021/22, 2022/23)
5. To consider new bench for North Drive/Poplar Close: Earth Anchors Quote
6. To agree grants to parish schools to support their Coronation activities
7. To consider payments list for approval – including Clerk’s expenses
8. Update on internal audit, 21st April
9. To note Unity Bank’s confirmation of policy on annual transactions exceeding £100k (re Pavilion refurb)

23.062 Norman Wodson Pavilion

1. Contract procurement:
 1. Update report on appointment of contractor and consider necessary actions
 2. To consider report on contract financial details and other considerations
 3. To consider architect’s additional fees
2. Update on possible acquisition of additional land from RABI

23.063 Recreation areas: to receive safety inspection report and updates

23.064 WLFC: To review WLFC RP11 lease increase for Year 3

23.065 Allotments

1. 1. 2023 tenancy agreements update
 2. Update: Application to Land Registry for allotments Title Absolute.
2. Tenancy issue and course of action
 1. Update on legal proceedings: ***(This may be considered under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, excluding press and public)***

23.066 Highways, Footways, and Public Rights of Way (PRoW)

1. North Drive:
 1. Update: Removal of lamp post W3
 2. Update: Ransom Strip boundary/road kerb installation when road resurfaced
2. Broken Wadesmill village entrance signs: update if available

23.067 Other Matters (may be deferred if time doesn’t permit)

1. The Feathers ACV nomination update
2. Parish Council elections, 4th May: update
3. To consider quotes and options for Section 106 funding:
 1. Wodson Field perimeter fencing and gate
 2. Allotments
4. To consider appointment of a representative to Standon Charities
5. To consider reallocation of ex councillor email addresses after election

23.068 County and District Councillor reports (if any received)

23.069 Urgent matters not listed on the agenda (for inclusion and consideration on the next agenda)

23.070 Correspondence (for information only)

- EHC: Election matters (23.067.2)
- High Cross Parishioner: Concerns about Chestnut tree being cut back by North Drive development
- Parish schools: re Coronation celebration grants (23.061.6)
- Parishioners: re allotments waiting list (23.065.1)
- Other allotment correspondence (23.065.2)
- HAPTC/NALC: Consultation on Infrastructure Levy reform (CIL and S.106 developer contributions) (23.060.2.2)

23.071 Matters for future agendas

- AGAR approval and signing (May or June meetings)
- Arrange tree survey (June)
- Public Spaces Protection Order (PSPO) re excluding dogs from Norman Wodson Playing Field
- Highfield Nursery debt repayment status if payments not made
- To review annually Pavilion Fire Risk Assessment (next due after refurbishment)
- To review annually Financial Risk Assessment (next due May 2023)
- To sign the Armed Forces Covenant (May/July 2023)
- Quarterly review of Neighbourhood Plan Appendix H outstanding action tasks:
 - Retain The White Horse as a pub: *Despite a strong objection, planning is now approved.*
 - Nominate ACVs listed Neighbourhood Plan Appendix E: *The Feathers has been nominated.*
 - Make Clarkson Memorial and the information boards more visible and maintain regularly: *Under consideration.*

- Advertise local history in pubs (with accommodation): *Under consideration with Thundridge and High Cross Society.*
- Promotion of the Turnpike and Doric columns on Wadesmill Bridge: *Under consideration with Thundridge and High Cross Society.*
- Seek formal designation of parts of High Cross as a Conservation area: *Ongoing;*
- Update: Bircherley Green bus depot re-development
- To add other matters raised

23.072 Date and venue of next meetings: Tuesday 23rd May. Venue to be considered

1. Annual Parish Electorate: 6.30pm (*This is not a Council meeting*). Followed immediately by
2. Annual Parish Council: 7pm approximately. Followed immediately by
3. May Ordinary Council: 7.30pm approximately.

APPENDIX: PLANNING DECISIONS AND AWAITED NOTICES (23.060.3)

For information only. Note: The Parish Council is not consulted on enforcement matters

3/23/0202/HH	24 Poplar Close: Erect garage. <i>No comments</i>	GRANTED
3/23/0109/HH	39 Arthur Martin Leake Way: Extend garage and convert into annexe. <i>The Parish Council objected</i>	GRANTED
3/23/0046/FUL	Moles Farm: Change of land use; demolish agricultural buildings and build two dwellings. <i>The Parish Council objected</i>	GRANTED
3/22/2370/HH	Standon Green End: Demolish existing garage and replace; add two extensions, gazebo, replace gates and fencing, landscaping, <i>The Parish Council objected.</i>	GRANTED
3/21/2533/FUL	Standon Green House: New gates, fence, gazebo, decking, pond with fountains & lights, clay pathway, and associated landscaping. <i>The Parish Council objected to this application</i>	GRANTED
3/23/0417/FUL	Raj Villa: 5-year change of use from restaurant to retail	Awaited
3/22/1663/LBC	Westmill House: Reconsultation: Regularisation of window alterations, multiple internal alterations, roof lights etc.	Awaited
3/23/0019/HH	Westmill House. Retrospective: convert garage into 1-bed annexe <i>The Parish Council had no comments</i>	Awaited
3/22/2406/FUL	Land North and East of Ware (Ware2) <i>The Parish Council raised serious concerns</i>	Awaited
3/22/1878/FUL	Youngsbury: Erect extensions, internal alterations, etc <i>The Parish Council had no comments, but LBC regs to be observed</i>	Awaited
E/22/0109/ENF	Land near Fabdens: Enforcement investigation into caravan site	Unknown
E/21/0241/ENF	Watermill House, Ermine Street: Enforcement investigation	Unknown
E/21/0237/ENF	Standon Green End House: Enforcement investigation	Unknown
E/19/0448/ENF	Land adj to The Bungalow, High Cross: Enforcement investigation	Unknown