

# THUNDRIDGE PARISH COUNCIL

## MINUTES of the THUNDRIDGE PARISH COUNCIL EXTRAORDINARY MEETING

Thursday 1<sup>st</sup> September 2022 at 7.30pm in the Norman Wodson Pavilion

**PRESENT:** Cllr Steve Bosson (Chairman), Cllr Deryck Dipper, Cllr Brita-May Hawes, Cllr Kim Saban, Cllr Joyce Spackman, Cllr Martin Spackman, Cllr Brian Taylor

Cllr David Andrews

Clerk: Colin Marks, Clerk to the Parish Council

Covid-19 risk assessment and risk mitigation:

- Hand gel was available for all participants.
- The wearing of face masks was optional for the meeting.
- Tables and seating were spaced to maintain a reasonable distance between those present.
- Councillors were encouraged to perform a home lateral flow test on the day of the meeting.

The Chairman welcomed everyone and opened the meeting at 7.40pm

**ACTION**

**22.128 Apologies for absence:** None

**22.129 Declarations of Interest and dispensations:** None

**22.130 Allotments**

**RESOLVED: That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, due to ongoing legal involvement, it is in the public interest that the public be excluded for the consideration of agenda item 22.130**

*The public were excluded and Cllr David Andrews left the meeting at 7.41pm.*

**1. Legal proceedings**

An update from the solicitor was considered and it was **RESOLVED that the Parish Council instruct its solicitor to continue its defence of the charges of alleged discrimination, harassment, and victimisation made against it, as previously agreed, given that no such crimes have been committed. The Council will review again after the 28<sup>th</sup> September court hearing.**

**Clerk**

**2. Data Subject Access Request (DSAR)**

A Data Subject Access Request was received on 22 August. The Council agreed that it needed more information regarding the alleged missing information from the 14<sup>th</sup> February 2022 SAR. The Clerk was asked to contact the data subject to take up their offer of providing more information about what exactly is being requested.

**Clerk**

It was noted that all information held by the Council which could be provided under ICO guidelines was supplied to the data subject on 11th March 2022.

The Clerk to also give an assurance that the Parish Council does not hold a personnel file on the data subject because they have never been an employee and that all Parish Council Minutes can be found as published on the website.

**3. Delegated powers**

Delegated powers on allotment matters were reviewed and it was agreed that they do not require updating.

**22.131 Urgent matters not on the agenda**

It was agreed that planning application 3/22/1588/FUL received this day be considered at the Ordinary Council Meeting on 27<sup>th</sup> September (a comments extension being granted).

**Clerk**

**22.132 Date of next Meeting:** Tuesday 27<sup>th</sup> September in The Norman Wodson Pavilion

**Clerk/SB**

The Chairman thanked everyone for attending and closed the meeting at 9.18pm

Signed.....

Dated.....