

# THUNDRIDGE PARISH COUNCIL

Parish Clerk: Colin Marks, 17 Park Lane, Puckeridge SG11 1RL  
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To: Cllrs Steve Bosson, Deryck Dipper, Brita-May Hawes, Kim Saban, Natasha Smyth, Joyce Spackman, Martin Spackman, Brian Taylor.

You are summoned to attend this meeting to transact the following business:

## Ordinary Parish Council Meeting

Tuesday 22nd February 2022 at 7.30pm in The Norman Wodson Pavilion

*All prevailing Covid regulations will be observed*

*Councillors are encouraged to perform a home lateral flow test on the day of the meeting*

*Public and press are welcome to attend, subject to prevailing Covid regulations. Representations on issues of concern will be taken into account where they fall within the Parish Council's jurisdiction or forwarded to the appropriate agency. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is NOT permitted except during the time designated for public comments.*



Signed: Colin Marks, Proper Officer and Clerk to Thundridge Parish Council Date: 16<sup>th</sup> February 2022

## AGENDA *amended*

22.018 To receive and approve apologies for absence

22.019 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (including non-pecuniary). To note that Cllr Steve Bosson, being a trustee, has a non-pecuniary interest in High Cross Village Hall, and a dispensation for all planning matters relating to North Drive and The Glebe Field; that Cllr Brita-May Hawes and Cllr Kim Saban have a dispensation for all planning matters relating to North Drive and The Glebe Field; that Cllr Deryck Dipper has a dispensation for all planning matters related to Thundridge Hill and Ware North development. Cllr Brian Taylor has a dispensation on matters pertaining to High Cross Village Hall, of which he is a trustee. Cllr Natasha Smyth has a potential interest in some Pavilion development matters.
2. To receive members' written requests for dispensations for declarable pecuniary interests (if any); and
3. To consider any such requests for dispensations as appropriate.

22.020 1. To approve Draft Minutes of 25<sup>th</sup> January Parish Council Meeting

*To consider suspending the meeting for public comments. Limited to a total of 15 minutes. One question/statement only of no more than 3 minutes maximum per person.*

22.021 To receive Police report

22.022 Planning

1.

		<i>Comment by</i>
3/22/0220/VAR	Land to north of North Drive: Variations to Condition 2 of approved 3/21/1910/FUL	28 <sup>th</sup> February
3/21/1364/HH 3/21/1365/LBC	Sprangewell Centre, Poles Lane: Replace existing porch and internal alterations. Refusal APPEALED: Ref 21/00092/REFUSE <i>The Parish Council made no comments on the original application</i>	New comments by 17 <sup>th</sup> March
3/22/0272/FUL	The Pool House, 11 Ducketts Wood: Demolish dwelling, erect replacement, amend curtilage.	8 <sup>th</sup> March

2. Applications received too late for the agenda and other planning matters

1. To consider any late planning applications
2. Ware North: 1. Update report, including Moles Farm flooding issues.  
2. To consider revised draft Section 106 application (Cllr D Dipper)

3. Notices of decisions and awaited decisions: See Planning Appendix (*for information only*)

#### **4. Monitoring progress on existing developments underway**

1. Glebe Field report (see also 3/22/0220/VAR above)

#### **22.023 Finance**

1. Cashbook Accounts and Reserves
2. Bank reconciliation and Bank statements
3.
  1. To consider payments list for approval, including Clerk's additional hours
  2. Castle Water – contested charge October: update and payment demand
4. To consider and sign ToR agreement to engage HAPTC internal auditor for 2021/22 Annual Return
5. To consider adopting updated Financial Regulations
6. To note Zurich Insurance renewal is due on 31<sup>st</sup> March; alternative quotes requested

#### **22.024 Norman Wodson Pavilion**

1.
  1. CDA Herts: To consider CDA Membership
  2. Building Replacement Working Group: To receive, review and approve Options Appraisal, Project Initiation Document and Business Case (Cllr D Dipper)
  3. To consider appointment of architects
  4. To receive R.A.B.I. update on acquisition of additional land
  5. To receive report on planning permission clarification request
  6. To approve proposed changes to Nursery lease terms for one year extension
2. Highfield Nursery debt repayment update:

#### **22.025 Recreation areas: Reports and updates**

1. Play area: To receive safety inspection report and consider any action.
2. Patrons Only signage for car park gate: update
3. Car Park dressing: Update

#### **22.026 Allotments**

1.
  - (i) 2022 tenancies and vacant plot allocation: Update
  - (ii) New Tenancy Agreement: to correct inconsistencies for 2023
  - (iii) Insurance status and to consider membership of the National Allotments Society
2. Allotments Management Working Group:
  1. Update and recommended action
  2. Working group communications to allotment holders.
2. Tenancy issue and course of action: ***(This may be considered under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, excluding press and public)***
  1. Update on court proceedings
  2. Update on Code of Conduct Complaint

#### **22.027 Highways, Footways, and Public Rights of Way (PRoW)**

1. North Drive:
  1. Update on Osprey development (see 3/22/0220/VAR above)
  2. Update on possible speed restriction measures
  3. Update on removal of lamp post W3
2. Broken Wadesmill village entrance signs: update
3. Anchor Lane embankment slip: To note HCC have scheduled remedial work to be done 4<sup>th</sup>–18<sup>th</sup> April

#### **22.028 Other Matters**

1. Neighbourhood Plan Appendix H action: Update on outstanding tasks
  - Retain The White Horse as a pub: *Action under consideration.*
  - Nominate Community Assets listed in Appendix E of the Neighbourhood Plan: *Under consideration*
  - Make Clarkson Memorial and the information boards more visible and maintain regularly: *Under consideration.*
  - Advertise local history in pubs (with accommodation): *Under consideration with Thundridge and High Cross Society.*
  - Promotion of the Turnpike and Doric columns on Thundridge Bridge: *Under consideration with Thundridge and High Cross Society.*
  - Seek formal designation of parts of High Cross as a Conservation area: *Ongoing*
2. ACV Working Group proposals for future agreement: Update
3. To consider ways to promote Thundridge Parish Council activities and achievements
4. Update on Report of street lights out in Thundridge
5. Receipt of Subject Access Request

#### **22.029 County and District Councillor reports (if any received)**

#### **22.030 Urgent matters not listed on the agenda (for inclusion and consideration on the next agenda)**

**22.031 Correspondence (for information)**

- EHC Monitoring Officer: re Code of Conduct complaint (22.026.2.2)
- Ringway: re damaged lamppost W3, North Drive (22.027.1.3)
- Parishioner: street lights out, Cambridge Road, Thundridge (*Reported*)
- Parishioners: re Maltons application
- Parishioner: re Cold Christmas agenda notification on website
- County Cllr D Andrews: re Anchor Lane embankment slip and remedial works schedule (22.027.3)
- Highfield Nursery re: repayments (22.024.2)
- Subject Access Request (22.028.5)

**22.032 Matters for future agendas**

- Asset refurbishment: Work put in hand for Spring (April agenda)
- Bircherley Green bus depot re-development:
- Review of Standing Orders, Policy and Governance documents
- Update: Public Spaces Protection Order (PSPO) re excluding dogs from Norman Wodson Playing Field
- Parish lighting ownership to be confirmed
- To add other matters raised

**22.033 Date and format of next Parish Council Meeting at the Norman Wodson Pavilion**

1. Tuesday 22nd March, 7.30pm, (subject to prevailing Coronavirus legislation)
2. To agree deadlines and assign contributors for April Village Life Magazine article

**APPENDIX: PLANNING DECISIONS AND AWAITED NOTICES (22.022.3)**

*For information only. Note: The Parish Council is not consulted on enforcement matters*

<b>3/21/2533/FUL</b>	<b>Standon Green House:</b> New gates, fence, gazebo, decking, pond with fountains & lights, clay pathway, and associated landscaping. <i>The Parish Council objected to this application</i>	Awaited
<b>3/22/0031/HH</b> <b>3/22/0032/LBC</b>	<b>The Old School, Cambridge Rd:</b> Demolish porch and extensions, build new extensions. Add/replace windows. <i>The Parish Council had no comments</i>	Awaited
<b>3/22/0027/FUL</b>	<b>Maltons:</b> Install glass smoking shelter to replace former shelter. <i>The Parish Council objected to this application</i>	Awaited
<b>PL/0243/21</b>	<b>Ware Waste Recycling Centre:</b> Construct Waste Transfer Station. <i>The Parish Council had no comments</i>	Awaited
<b>3/21/2819/HH</b>	<b>Watermill House, Old Church Lane:</b> Retention of an open sided outbuilding. <i>The Parish Council objected to this application</i>	Awaited
<b>3/21/2798/HH</b> <b>3/21/2799/LBC</b>	<b>Bankside Cottage, Ermine Street:</b> New site access, driveway and detached garage. <i>The Parish Council had no objections</i>	Awaited
<b>3/21/2778/FUL</b>	<b>Watermill House, Old Church Ln:</b> Change of use: 4-bay car port to treatment rooms (RETROSPECTIVE) <i>The Parish Council objected</i>	Awaited
<b>3/21/2600/HH</b>	<b>Watermill House, Ermine St:</b> Detached outbuilding <b>retrospective</b> <i>The Parish Council objected to this application</i>	Awaited
<b>3/21/2405/HH</b> <b>3/21/2406/LBC</b>	<b>Thundridge House, Poles Lane:</b> Single storey extension for pool; create external door from window. <i>The Parish Council objected</i>	Awaited
<b>3/21/2315/HH</b>	<b>Great Henirage, Cold Christmas Lane:</b> Ground and first floor extensions, convert garage to residential, new detached garage, fenestration, and widen gates. <i>The Parish Council had no comments</i>	Awaited
<b>3/21/1284/HH</b> <b>3/21/1285/LBC</b>	<b>Gardener's Cottage, Youngsbury:</b> Extensions, outbuildings, sewage treatment plant and other works. RECONSULTATION <i>The Parish Council had no comments on this application</i>	Awaited
<b>3/21/0731/FUL</b> <b>3/21/0732/LBC</b>	<b>White Horse Inn:</b> Convert PH into one dwelling; Demolish rear extension; erect new extension. Erect 4 no. 2-bed dwellings. <i>The Parish Council objected to this application</i>	Awaited
<b>E/21/0241/ENF</b>	<b>Watermill House, Ermine Street:</b> Enforcement investigation	Awaited
<b>E/21/0237/ENF</b>	<b>Standon Green End House:</b> Enforcement investigation	Ongoing
<b>E/19/0448/ENF</b>	<b>Land adj to The Bungalow, High Cross:</b> Enforcement investigation	Unknown