

# THUNDRIDGE PARISH COUNCIL

Parish Clerk: Colin Marks, 17 Park Lane, Puckeridge SG11 1RL  
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To: Cllrs Steve Bosson, Deryck Dipper, Brita-May Hawes (Chair), Lynn Palmer, Kim Saban, Natasha Smyth, Martin Spackman,

You are summoned to attend this meeting to transact the following business:

## Ordinary Parish Council Meeting

**Tuesday 21<sup>st</sup> May 2024 at 7.30pm approx in The Wodson Pavilion**

*Public and press are welcome to attend. Representations on issues of concern will be taken into account where they fall within the Parish Council's jurisdiction or forwarded to the appropriate agency. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Public participation is NOT permitted except during the time designated for public comments.*



Signed: Colin Marks, Clerk to Thundridge Parish Council

Date: 15<sup>th</sup> May 2024

## AGENDA

**24.085 To receive and approve apologies for absence**

**24.086 Declarations of Interest and dispensations**

1. To receive declarations of interest on agenda items (including non-pecuniary).
2. To receive members' written requests for dispensations for declarable pecuniary interests (if any); and
3. To consider any such requests for dispensations as appropriate.

**24.087 1. To approve Draft Minutes of 23<sup>rd</sup> April 2024 Parish Council Meeting**

**2. To update members on any item that will not be covered in the course of the meeting.**

**Public forum** -To consider suspending the meeting for public comments. Limited to a total of 15 minutes. One question/statement only of no more than 3 minutes maximum per person.

**24.088 Village Life:** To note deadlines and assign contributors to write an article for May Village Life Magazine

**24.089 To receive Police report and other police matters.**

**24.090 Ware Charities:** To receive report from the Parish Council charity representative.

**24.091 Planning**

**1. New applications**

	Comment by
NONE	

**2. Applications received too late for the agenda and other planning matters**

1. To consider any late planning applications
2. Other planning matters:
  1. EHDC request for High Cross S106 possibilities
  2. Update on possible planning violation at property in Arthur Martin Leake Way

**3. Notices of decisions and awaited decisions: See Planning Appendix (for information only)**

**24.092 Finance**

1. Cashbook Accounts to 30<sup>th</sup> April
2. Bank reconciliation 30<sup>th</sup> April
3. 2023-24 Performance against budget 30<sup>th</sup> April
4. Finance Report
5. To consider payments list for approval
6. S106 Monies –
  1. Update on order for fencing and gates on Cold Christmas Lane.
  2. To consider additional quote on proposed allotments improvements.
7. Highfield Nursery debt repayment status
8. HCC annual lighting: Outstanding invoice payments on hold by agreement with EHC
  - Clerk to arrange North Drive site meeting with HCC to discuss reinstatement of damaged lamp posts

9. AGAR 2023/24: To be approved at 18<sup>th</sup> June PC Meeting

**24.093 To consider defibrillator provision/ownership and maintenance**

**24.094 To consider report and proposal and signing of Cuttlefish website and email contract.**

**24.095 Norman Wodson Pavilion**

1. Snagging and retention fee: To consider a retention fee meeting plan (meeting late August?)
2. To receive Fire Risk Assessment report (if available)
3. Update on possible acquisition of additional land from RABI

**24.096 Recreation areas:**

1. To receive safety inspection report
2. To consider signing Gigaclear agreement to fly a cable across the corner of the Wodson Field
3. Update on "No Dogs Allowed" signs (to be erected when new fencing is installed)

**24.097 Allotments**

1. (i) 2024 tenancy update, including applications and any tenancy issues.  
(ii) Gate/access issues  
(iii) Plot 26 fence proposal  
(iv) Plot numbering: update  
(v) To receive Working Group inspection, 16<sup>th</sup> May  
(vi) Update: Notices for notice board
2. **Tenancy issue and course of action**
  1. Update on Zurich/DAS insurance claim
  2. Update on legal proceedings and CMC meeting:  
*(This may be considered under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, excluding press and public)*

**24.098 Highways, Footways, and Public Rights of Way (PRoW)**

1. North Drive: to receive an update on resurfacing and other matters
2. Broken Wadesmill village entrance sign: update
3. Update: tidying up the unkempt area opposite the White Horse:
  - (i) Reimbursement of plants and consider reimbursement for decorative stone chippings
  - (ii) To press HCC to tidy up the area under their responsibility
4. Update on overgrown footpath on High Cross Hill

**24.099 Other Matters** (may be deferred if time doesn't permit)

1. High Cross Conservation Area designation: update
2. To consider a cultural event connected to the Lunardi memorial stone

**24.100 County and District Councillor reports** (if any received)

**24.101 Urgent matters not listed on the agenda** (for inclusion and consideration on the next agenda)

**24.102 Correspondence (for information only)**

- Allotment tenant: gate/access issues (24.097.1 (ii))
- Lunardi memorial stone: suggested cultural event (24.099.2)
- Parishioner: planning concerns High Cross (24.091.3)
- Allotment tenant: Fence proposal for plot 26 (24.097.1(iii))

**24.103 Matters for future agendas**

- Update on papers held by previous Clerk before considering committing to archive.
- July: Review Pavilion defects for snagging and retention fee, including maintenance and care issues
- September: review new Cuttlefish contract
- Quarterly review of Neighbourhood Plan Appendix H outstanding action tasks:
  - Local history overview: *Add to website and/or village magazine.*
  - Promotion of the Turnpike and Doric columns beneath Wadesmill Bridge: *Add to website and/or village magazine.*
  - North Drive:
    1. Update: Removal of lamp post W3
    2. Update: Ransom Strip boundary/road kerb installation when road resurfaced
- To add other matters raised

**24.104 Date and venue of next meeting: Tuesday 18<sup>th</sup> June, Norman Wodson Pavilion**  
**7.30pm: Ordinary Parish Council Meeting**

**Other 2024 Ordinary Meetings: 23<sup>rd</sup> July; 17<sup>th</sup> September; 22<sup>nd</sup> October; 19<sup>th</sup> November**

**APPENDIX to 24.091.3: PLANNING DECISIONS AND AWAITED NOTICES**

*For information only. Note: The Parish Council is not consulted on enforcement matters*

<b>3/24/0587/HH 3/24/0588/LBC</b>	<b>Sawtrees Manor, Cold Christmas Lane.</b> Replace existing single storey extension with new; Install flue for wood burner. <i>The Parish Council had no comments on this application.</i>	Awaited
<b>3/24/0501/HH</b>	<b>Bourne House, Wadesmill:</b> Extensions and landscaping. <i>The Parish Council had no comments on this application.</i>	Awaited
<b>3/24/0608/HH</b>	<b>7 Eleanors Close:</b> Detached front bike store. <i>The Parish Council objected to this application</i>	Awaited
<b>3/24/0705/HH</b>	<b>8 Chestnut Grove:</b> Erect a garden room (retrospective) <i>The Parish Council objected to this application</i>	Awaited
<b>3/25/0352/FUL</b>	<b>Land adj to Wellcroft, Wadesmill:</b> Erect 3 three-bed dwellings <i>The Parish Council objected to this application</i>	Awaited
<b>3/24/0284/OUT</b>	<b>Land West of High Road, High Cross:</b> Up to 36 dwellings <i>The Parish Council objected to this application</i>	Awaited
<b>3/24/0091/OUT</b>	<b>Land East of High Road High Cross:</b> Up to 95 dwellings <i>The Parish Council objected to this application</i>	Awaited
<b>3/22/2406/FUL</b>	<b>Land North and East of Ware (Ware2):</b> Hybrid application <i>The Parish Council raised serious concerns</i>	Awaited
<b>PL/0343/23</b>	<b>Cemex Westmill Quarry – variation.</b> <i>The Council had no Comment</i>	Unknown
<b>Planning Enforcement notifications</b>		
<b>E/24/0032/ENF</b>	<b>8 Chestnut Grove:</b> Erection of a residential accommodation not incidental to main dwelling.	Planning application 3/24/0705/HH
<b>E/24/0090/ENF</b>	<b>39 Arthur Martin Leake Way:</b> Possible breach of condition 4 of 3/23/0109/HH use of garage as separate residential dwelling	Awaited