

THUNDRIDGE PARISH COUNCIL

Parish Clerk: Colin Marks, 17 Park Lane, Puckeridge SG11 1RL
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To: Cllrs Steve Bosson, Deryck Dipper, Brita-May Hawes, Kim Saban, Natasha Smyth, Joyce Spackman, Martin Spackman, Brian Taylor.

You are summoned to attend this meeting to transact the following business:

Ordinary Parish Council Meeting (Part 2)

Tuesday 21st March at 8.15pm in The Norman Wodson Pavilion

Public and press are welcome to attend, subject to prevailing Covid regulations. Representations on issues of concern will be taken into account where they fall within the Parish Council's jurisdiction or forwarded to the appropriate agency. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is NOT permitted except during the time designated for public comments.



Signed: Colin Marks, Proper Officer and Clerk to Thundridge Parish Council Date: 16 March 2023

AGENDA

23.038 To receive and approve apologies for absence

23.039 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (including non-pecuniary). To note that Cllr Steve Bosson, being a trustee, has a non-pecuniary interest in High Cross Village Hall, and a dispensation for all planning matters relating to North Drive and The Glebe Field; that Cllr Brita-May Hawes and Cllr Kim Saban have a dispensation for all planning matters relating to North Drive and The Glebe Field; that Cllr Deryck Dipper has a dispensation for all planning matters related to Thundridge Hill and Ware North development. Cllr Brian Taylor has a dispensation on matters pertaining to High Cross Village Hall, of which he is a trustee. Cllr Natasha Smyth has DPI in the Nursery and some Pavilion development matters.
2. To receive members' written requests for dispensations for declarable pecuniary interests (if any); and
3. To consider any such requests for dispensations as appropriate.

23.040 To approve Draft Minutes of 21st February 2023 Parish Council Meeting

To consider suspending the meeting for public comments: Limited to a total of 15 minutes. One question/statement only of no more than 3 minutes maximum per person.

23.041 Village Life: To note deadlines and assign contributors to write an article for May Village Life Magazine

23.042 To receive Police report and other police matters

23.043 Planning

1. New applications

		<i>Comment by</i>
3/23/0417/FUL	Raj Villa: 5-year change of use from restaurant to retail	28 th March
3/23/1663/LBC	Westmill House: Reconsultation: Regularisation of window alterations, multiple internal alterations, roof lights etc.	30 th March

2. Applications received too late for the agenda and other planning matters

1. To consider any late planning applications
2. Other late planning matters

3. Notices of decisions and awaited decisions: See Planning Appendix (for information only)

4. Monitoring progress on existing developments underway: Glebe Field update

23.044 Finance

1. Cashbook Accounts and Reserves
2. Bank reconciliation with Bank statements; non-signatory member to sign reconciliation.
3. Performance to date against budget
4. HCC annual lighting: Update on three outstanding invoices to pay (2020/21, 2021/22, 2022/23)
5. To note insurance renewal due 31st March and consider alternative quote

6. To consider payments list for approval
7. To note internal audit date: 21st April

23.045 Norman Wodson Pavilion

1. Contract procurement: To consider appointment of contractor following assessment of tenders
2. Update on possible acquisition of additional land from RABI

23.046 Recreation areas: Reports and updates

1. Play area: To receive March safety inspection report and consider any action

23.047 Allotments

1. 1. 2023 tenancy agreements update
2. Update: Application to Land Registry for allotments Title Absolute.
2. Tenancy issue and course of action
 1. Update on legal proceedings: ***(This may be considered under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, excluding press and public)***

23.048 Highways, Footways, and Public Rights of Way (PRoW)

1. North Drive:
 1. Update: Removal of lamp post W3
 2. Update: Ransom Strip boundary/road kerb installation when road resurfaced
 3. Update: Surface water problem by No10
2. Broken Wadesmill village entrance signs: update if available
3. Old Church Lane: Update on poor condition of road (referred to Cllr David Andrews/N Maddex)

23.049 Other Matters (to be deferred unless time permits)

1. Coronation commemorative mugs: Update re schools contacts
2. The Feathers ACV nomination update
3. Parish Council elections, 4th May: To note nomination deadline 4pm 4th April
4. Section 106 funding: update on possible use of available money, including allotments.

23.050 County and District Councillor reports (if any received)

23.051 Urgent matters not listed on the agenda (for inclusion and consideration on the next agenda)

23.052 Correspondence (for information only – discussion to be deferred unless time permits)

- Herts Sports Partnership: Football funding seminar on pitch investment
- EHDC: Election information (23.049.3)
- Companies tendering for the pavilion refurb.
- EHDC re S106 (23.049.4)
- Bullards re grass cutting 2023
- Internal auditor (23.044.6)

23.053 Matters for future agendas

- Public Spaces Protection Order (PSPO) re excluding dogs from Norman Wodson Playing Field
- Highfield Nursery debt repayment status if payments not made
- To review WLFC RPII lease increase for Year 3 (April Meeting)
- To review annually Pavilion Fire Risk Assessment (next due after refurbishment)
- To review annually Financial Risk Assessment (next due May 2023)
- To sign the Armed Forces Covenant (May/July 2023)
- Quarterly review of Neighbourhood Plan Appendix H outstanding action tasks:
 - Retain The White Horse as a pub: *Despite a strong objection, planning is now approved.*
 - Nominate ACVs listed Neighbourhood Plan Appendix E: *The Feathers has been nominated.*
 - Make Clarkson Memorial and the information boards more visible and maintain regularly: *Under consideration.*
 - Advertise local history in pubs (with accommodation): *Under consideration with Thundridge and High Cross Society.*
 - Promotion of the Turnpike and Doric columns on Wadesmill Bridge: *Under consideration with Thundridge and High Cross Society.*
 - Seek formal designation of parts of High Cross as a Conservation area: *Ongoing;*
 - Update: Bircherley Green bus depot re-development
- To add other matters raised

23.054 Date and venue of next meeting: Tuesday 25th April. Venue to be considered

APPENDIX: PLANNING DECISIONS AND AWAITED NOTICES (23.043.3)

For information only. Note: The Parish Council is not consulted on enforcement matters

3/22/1663/LBC	Westmill House: Regularisation for alteration to garage windows <i>The Parish Council had no comments</i>	RECONSULTED
3/22/2561/LBC	Swangles Farm: Install solar panels on garage roof. <i>No comments</i>	WITHDRAWN
3/23/0145/HH	Swangles Farm: Install solar panels on garage <i>No comments</i>	Awaited
3/23/0202/HH	24 Poplar Close: Erect garage. <i>No comments</i>	Awaited
3/23/0109/HH	39 Arthur Martin Leake Way: Extend garage and convert into annexe. <i>The Parish Council objected</i>	Awaited
3/23/0019/HH	Westmill House. Retrospective: convert garage into 1-bed annexe <i>The Parish Council had no comments</i>	Awaited
3/23/0046/FUL	Moles Farm: Change of land use; demolish agricultural buildings and build two dwellings. <i>The Parish Council objected</i>	Awaited
3/22/2406/FUL	Land North and East of Ware (Ware2) <i>The Parish Council raised serious concerns</i>	Awaited
3/22/2370/HH	Standon Green End: Demolish existing garage and replace; add two extensions, gazebo, replace gates and fencing, landscaping, <i>The Parish Council objected.</i>	Awaited
22/1891/PL	Fusion Trading, Ermine Street/Lowgate Lane: alcohol licence	Not known
3/22/2370/HH	Standon Green End House: Replace garage with detached 4-bay garage, 2-storey side and rear extension, replacement entrance gates, erect gazebo and landscaping. <i>The Parish Council objected</i>	Awaited
3/22/1878/FUL	Youngsbury: Erect extensions, internal alterations, etc <i>The Parish Council had no comments, but LBC regs to be observed</i>	Awaited
3/22/1740/ADV 3/22/1765/LBC	The Feathers Inn: Illuminated signs <i>The Parish Council had no comments, but LBC regs to be observed</i>	Awaited
3/21/2533/FUL	Standon Green House: New gates, fence, gazebo, decking, pond with fountains & lights, clay pathway, and associated landscaping. <i>The Parish Council objected to this application</i>	Awaited
E/22/0109/ENF	Land near Fabdens: Enforcement investigation into caravan site	Awaited
E/21/0241/ENF	Watermill House, Ermine Street: Enforcement investigation	Awaited
E/21/0237/ENF	Standon Green End House: Enforcement investigation	Ongoing
E/19/0448/ENF	Land adj to The Bungalow, High Cross: Enforcement investigation	Unknown