

THUNDRIDGE PARISH COUNCIL

Parish Clerk: Colin Marks, 17 Park Lane, Puckeridge SG11 1RL
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To: Cllrs Steve Bosson, Deryck Dipper, Brita-May Hawes, Kim Saban, Natasha Smyth, Joyce Spackman, Martin Spackman, Brian Taylor.

You are summoned to attend this meeting to transact the following business:

Ordinary Parish Council Meeting

Tuesday 25th October at 7.30pm in The Norman Wodson Pavilion

All prevailing Covid regulations will be observed

Councillors are encouraged to perform a home lateral flow test on the day of the meeting

Public and press are welcome to attend, subject to prevailing Covid regulations. Representations on issues of concern will be taken into account where they fall within the Parish Council's jurisdiction or forwarded to the appropriate agency. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is NOT permitted except during the time designated for public comments.



Signed: Colin Marks, Proper Officer and Clerk to Thundridge Parish Council Date: 19 October 2022

AGENDA

22.150 To receive and approve apologies for absence

22.151 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (including non-pecuniary). To note that Cllr Steve Bosson, being a trustee, has a non-pecuniary interest in High Cross Village Hall, and a dispensation for all planning matters relating to North Drive and The Glebe Field; that Cllr Brita-May Hawes and Cllr Kim Saban have a dispensation for all planning matters relating to North Drive and The Glebe Field; that Cllr Deryck Dipper has a dispensation for all planning matters related to Thundridge Hill and Ware North development. Cllr Brian Taylor has a dispensation on matters pertaining to High Cross Village Hall, of which he is a trustee. Cllr Natasha Smyth has DPI in the Nursery and some Pavilion development matters.
2. To receive members' written requests for dispensations for declarable pecuniary interests (if any); and
3. To consider any such requests for dispensations as appropriate.

22.152 To approve Draft Minutes of 27th September Ordinary Parish Council Meeting

To consider suspending the meeting for public comments. Limited to a total of 15 minutes. One question/statement only of no more than 3 minutes maximum per person.

22.153 Village Life: To note deadlines and assign contributors for November Village Life Magazine article

22.154 To receive Police report and other police matters

22.155 Planning

1. New applications

		<i>Comment by</i>
3/22/2021/FUL	Norman Wodson Pavilion: Re-roof, create doorway, replace cladding	25 October

2. Applications received too late for the agenda and other planning matters

1. To consider any late planning applications
2. Ware North: Update report, including Moles Farm flooding

3. Notices of decisions and awaited decisions: See Planning Appendix (*for information only*)

4. Monitoring progress on existing developments underway

1. Glebe Field development update
2. North Drive: To consider installing advisory 20mph signs

22.156 Finance

1. Cashbook Accounts and Reserves
2. Bank reconciliation with Bank statements; non-signatory member to sign reconciliation.
3. To consider payments list for approval, including Clerk's hours
4. To consider sponsoring and supporting FORQ

22.157 Norman Wodson Pavilion

1. Building Replacement Working Group
 1. To consider the Procurement Contract and other matters arising from reviewing the JCT Contract.
 2. Update on possible acquisition of additional land from RABI
 3. Update on emergency lights annual and monthly checking

22.158 Recreation areas: Reports and updates

1. Play area: To receive October safety inspection report, consider any action, and note safety action implemented with Creative Play, scheduled for September.
2. To receive the EHC RPII annual inspection report, September 2022
3. Car Park dressing: Update

22.159 Allotments

1. 1. 2022 tenancies and vacant plot allocation update
 2. To agree the Tenancy Agreement wording for 2023 tenancies, including payment policy when taking over a previously paid-for plot. Agreement to include Structures and Livestock application forms.
 3. To consider rates for 2024 tenancies
 4. Application to Land Registry for allotments Title Absolute: Update and sign cheque for fee.
2. Tenancy issue and course of action
 1. Update on legal proceedings: ***(This may be considered under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, excluding press and public)***

22.160 Highways, Footways, and Public Rights of Way (PRoW)

1. North Drive:
 1. Update on removal of lamp post W3
 2. Consider documentation of location with regard to the Ransom Strip
 3. Fly tipping report
2. Ermine Street lamp replacement: to approve cost (if available)
3. Broken Wadesmill village entrance signs: update if available

22.161 Other Matters (to be deferred unless time permits)

1. ACV update: Nomination of The Feathers as an ACV
2. The Pit
 1. Update on tree reduction work in The Pit blocking light to Flat in Woodlands Road: completed.
 2. Rubbish being dumped in The Pit: update on cease and desist letters

22.162 County and District Councillor reports (if any received)

22.163 Urgent matters not listed on the agenda (for inclusion and consideration on the next agenda)

22.164 Correspondence (for information only – discussion to be deferred unless time permits)

- Parishioner: Data subject access request (22.144.4)

22.165 Matters for future agendas

1. Neighbourhood Plan Appendix H action: Update on outstanding tasks: To review Quarterly – next review due November 2022
 - Update: Public Spaces Protection Order (PSPO) re excluding dogs from Norman Wodson Playing Field
 - Parish lighting ownership to be confirmed
 - Highfield Nursery debt repayment status if payments not made
 - Missing combi bin North Drive/Poplar Close: follow up when development completed.
 - To add other matters raised

22.166 Date and venue of next meeting: Tuesday 29th November. Venue to be considered

APPENDIX: PLANNING DECISIONS AND AWAITED NOTICES (22.155.3)

For information only. Note: The Parish Council is not consulted on enforcement matters

3/22/1748/HH	10 Windmill Cottages: Erect ground and first floor extensions <i>The Parish Council had no comments</i>	GRANTED
3/22/1878/FUL	Youngsbury: Erect extensions, internal alterations, etc <i>The Parish Council had no comments, but LBC regs to be observed</i>	Awaited
3/22/1740/ADV 3/22/1765/LBC	The Feathers Inn: Illuminated signs <i>The Parish Council had no comments, but LBC regs to be observed</i>	Awaited
3/22/1659/HH	Windmill Cottage, 18 Ermine Street: install solar panels	Awaited

3/22/1660/LBC	<i>The Parish Council had no comments, but LBC regs to be observed</i>	
3/22/1588/FUL 3/22/1574/FUL	Moles Farm: Change of land use; demolish agricultural barn and build two dwellings. <i>The Parish Council objected</i>	Awaited
3/22/1663/LBC	Westmill House: Change to previously approved garage window size (3/21/1692/LBC) <i>The Parish Council had no comments</i>	Awaited
3/22/0582/LBC	Barclay Cottages, Wadesmill: Replacement windows and doors to two properties. <i>The Parish Council had no comments.</i>	Awaited
3/22/0426/OUT	Land off Poles Lane: Demolish stable and build house <i>The Parish Council objected</i>	Awaited
3/22/0350/LBC	Thundridge House, Poles Lane: Internal alterations <i>The Parish Council had no comments</i>	Awaited
3/21/2533/FUL	Standon Green House: New gates, fence, gazebo, decking, pond with fountains & lights, clay pathway, and associated landscaping. <i>The Parish Council objected to this application</i>	Awaited
PL/0243/21	Ware Waste Recycling Centre: Construct Waste Transfer Station. <i>The Parish Council had no comments</i>	No information
3/21/2819/HH	Watermill House, Old Church Lane: Retention of an open sided outbuilding. <i>The Parish Council objected to this application</i>	Awaited
3/21/2798/HH 3/21/2799/LBC	Bankside Cottage, Ermine Street: New site access, driveway and detached garage. <i>The Parish Council had no objections</i>	Awaited
3/21/2778/FUL	Watermill House, Old Church Ln: Change of use: 4-bay car port to treatment rooms (RETROSPECTIVE) <i>The Parish Council objected</i>	Awaited
3/21/2600/HH	Watermill House, Ermine St: Detached outbuilding retrospective <i>The Parish Council objected to this application</i>	Awaited
3/21/2405/HH 3/21/2406/LBC	Thundridge House, Poles Lane: Single storey extension for pool; create external door from window. <i>The Parish Council objected</i>	Awaited
E/22/0208/ENF	7 Eleanors Close Enforcement investigation	Closed – No action taken
E/22/0109/ENF	Land near Fabdens: Enforcement investigation into caravan site	Awaited
E/22/0101/ENF	Oakleys: Enforcement investigation on large metal-frame structure	Awaited
E/21/0241/ENF	Watermill House, Ermine Street: Enforcement investigation	Awaited
E/21/0237/ENF	Standon Green End House: Enforcement investigation	Ongoing
E/19/0448/ENF	Land adj to The Bungalow, High Cross: Enforcement investigation	Unknown