

THUNDRIDGE PARISH COUNCIL

Parish Clerk: Colin Marks, 17 Park Lane, Puckeridge SG11 1RL
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To: Cllrs Steve Bosson, Deryck Dipper, Brita-May Hawes, Kim Saban, Natasha Smyth, Joyce Spackman, Martin Spackman, Brian Taylor.

You are summoned to attend this meeting to transact the following business:

Ordinary Parish Council Meeting

Tuesday 27th September at 7.30pm in The Norman Wodson Pavilion

All prevailing Covid regulations will be observed

Councillors are encouraged to perform a home lateral flow test on the day of the meeting

Public and press are welcome to attend, subject to prevailing Covid regulations. Representations on issues of concern will be taken into account where they fall within the Parish Council's jurisdiction or forwarded to the appropriate agency. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is NOT permitted except during the time designated for public comments.



Signed: Colin Marks, Proper Officer and Clerk to Thundridge Parish Council Date: 21 September 2022

AGENDA

22.133 To receive and approve apologies for absence

22.134 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (including non-pecuniary). To note that Cllr Steve Bosson, being a trustee, has a non-pecuniary interest in High Cross Village Hall, and a dispensation for all planning matters relating to North Drive and The Glebe Field; that Cllr Brita-May Hawes and Cllr Kim Saban have a dispensation for all planning matters relating to North Drive and The Glebe Field; that Cllr Deryck Dipper has a dispensation for all planning matters related to Thundridge Hill and Ware North development. Cllr Brian Taylor has a dispensation on matters pertaining to High Cross Village Hall, of which he is a trustee. Cllr Natasha Smyth has DPI in the Nursery and some Pavilion development matters.
2. To receive members' written requests for dispensations for declarable pecuniary interests (if any); and
3. To consider any such requests for dispensations as appropriate.

22.135 To approve Draft Minutes

1. 26th July Ordinary Parish Council Meeting
2. 1st September Extraordinary Parish Council Meeting

To consider suspending the meeting for public comments. Limited to a total of 15 minutes. One question/statement only of no more than 3 minutes maximum per person.

22.136 Village Life: To note deadlines and assign contributors for November Village Life Magazine article

22.137 To receive Police report and other police matters, including White Horse security concerns

22.138 Planning

1. New applications

		Comment by
3/22/1740/ADV 3/22/1765/LBC	The Feathers Inn: Illuminated signs	20 Sept
3/22/1659/HH 3/22/1660/LBC	Windmill Cottage, 18 Ermine Street: install solar panels	14 Sept
3/22/1588/FUL 3/22/1574/FUL	Moles Farm: Change of land use; demolish agricultural barn and build two dwellings	20 Sept (ext'd to 30/9)
3/22/1878/FUL	Youngsbury: Erect extensions, canopied entrance, windows rooflights and internal alterations, erect 2-storey garage with loft, sewage treatment plant, oil storage tank and associated works,	12 October

2. Applications received too late for the agenda and other planning matters

1. To consider any late planning applications
2. Ware North: Update report, including Moles Farm flooding
3. **Notices of decisions and awaited decisions: See Planning Appendix (for information only)**

4. Monitoring progress on existing developments underway

1. Glebe Field development update
2. North Drive speed signs: update

22.139 Finance

1. Cashbook Accounts and Reserves
2. Bank reconciliation with Bank statements; non-signatory member to sign reconciliation.
3. To consider payments list for approval, including Clerk's hours and HMRC Employer's NIC payment
4.
 1. To receive the Annual Governance and Accountability Return (AGAR) Completion of Audit letter
 2. To note the Conclusion of Audit Notice dated 21 September 2022
5. To note the Financial Services Compensation Scheme (FSCS) status has been confirmed with Unity Bank
6. To consider sponsoring and supporting FORQ

22.140 Norman Wodson Pavilion

1. Building Replacement Working Group:
 1. To receive and consider the architect's contract change report and to consider the procurement route to be adopted.
 2. Update on possible acquisition of additional land from RABI

22.141 Recreation areas: Reports and updates

1. Play area: To receive September safety inspection report, consider any action, and note safety action implemented with Creative Play, scheduled for September.
2. To receive the EHC RPII annual inspection report, July 2022 (if available)
3. Car Park dressing: To note quote and to ratify decision to engage JP Services at the quoted price of £1,600 ex VAT

22.142 Allotments

1.
 1. 2022 tenancies and vacant plot allocation
 2. To agree the Tenancy Agreement payment policy when taking over a previously paid-for plot
 3. To agree application to Land Registry for Allotments Title Absolute (eligible on 13th October 2022)
2. Tenancy issue and course of action
 1. Update on legal proceedings: ***(This may be considered under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, excluding press and public)***

22.143 Highways, Footways, and Public Rights of Way (PRoW)

1. North Drive:
 1. Update on removal of lamp post W3
 2. Disappearance of combi-bin North Drive/Poplar Close, presumably by utility contractor
2. Ermine Street lamp replacement: to approve cost (if available)
3. Broken Wadesmill village entrance signs: update if available
4. Anchor Lane embankment reinstatement: update on progress.

22.144 Other Matters (to be deferred unless time permits)

1. ACV update: Nomination of The Feathers as an ACV
2. The Pit
 1. Update: Trees in The Pit blocking light to Flat in Woodlands Road
 2. Rubbish being dumped in The Pit
3. To note that the Pensions Regulator re-registration has been completed and confirmed
4. Data subject access request: update

22.145 County and District Councillor reports (if any received)

22.146 Urgent matters not listed on the agenda (for inclusion and consideration on the next agenda)

22.147 Correspondence (for information only – discussion to be deferred unless time permits)

- Parishioner: Data subject access request (22.144.4)

22.148 Matters for future agendas

1. Neighbourhood Plan Appendix H action: Update on outstanding tasks: To review Quarterly – next review due November 2022
 - Update: Public Spaces Protection Order (PSPO) re excluding dogs from Norman Wodson Playing Field
 - Parish lighting ownership to be confirmed
 - Highfield Nursery debt repayment status if payments not made
 - To add other matters raised

22.149 Date and venue of next meeting

1. November date and venue to be considered

APPENDIX: PLANNING DECISIONS AND AWAITED NOTICES (22.138.3)

For information only. Note: The Parish Council is not consulted on enforcement matters

3/22/1190/HH	Great Henirage: Single storey rear extension, garage conversion & fenestration alterations. <i>The Parish Council had no comments.</i>	GRANTED
3/22/1260/HH	Rennesley Stables: Convert garage and loft for accommodation. <i>The Parish Council had no comments.</i>	GRANTED
3/22/0272/FUL	The Pool House, 11 Ducketts Wood: Demolish dwelling, erect replacement, amend curtilage. <i>The Council had no comments</i>	GRANTED
3/21/1284/HH 3/21/1285/LBC	Gardener's Cottage, Youngsbury: Extensions, outbuildings, sewage treatment plant and other works. RECONSULTATION <i>The Parish Council had no comments on this application</i>	GRANTED
3/22/1663/LBC	Westmill House: Change to previously approved garage window size (3/21/1692/LBC)	Awaited
3/22/1169/CLPO	Wodson Pavilion: Replacing cladding and roofing refurbishment <i>The Parish Council had no comments.</i>	Permission required
3/22/0582/LBC	Barclay Cottages, Wadesmill: Replacement windows and doors to two properties. <i>The Parish Council had no comments.</i>	Awaited
3/22/0557/PNHH	Great Henirage, C.C. Lane: Single storey rear extension <i>Presumed planning permission not required</i>	Permission required
3/22/0426/OUT	Land off Poles Lane: Demolish stable and build house <i>The Parish Council objected</i>	Awaited
3/22/0350/LBC	Thundridge House, Poles Lane: Internal alterations <i>The Parish Council had no comments</i>	Awaited
3/21/2533/FUL	Standon Green House: New gates, fence, gazebo, decking, pond with fountains & lights, clay pathway, and associated landscaping. <i>The Parish Council objected to this application</i>	Awaited
PL/0243/21	Ware Waste Recycling Centre: Construct Waste Transfer Station. <i>The Parish Council had no comments</i>	No information
3/21/2819/HH	Watermill House, Old Church Lane: Retention of an open sided outbuilding. <i>The Parish Council objected to this application</i>	Awaited
3/21/2798/HH 3/21/2799/LBC	Bankside Cottage, Ermine Street: New site access, driveway and detached garage. <i>The Parish Council had no objections</i>	Awaited
3/21/2778/FUL	Watermill House, Old Church Ln: Change of use: 4-bay car port to treatment rooms (RETROSPECTIVE) <i>The Parish Council objected</i>	Awaited
3/21/2600/HH	Watermill House, Ermine St: Detached outbuilding retrospective <i>The Parish Council objected to this application</i>	Awaited
3/21/2405/HH 3/21/2406/LBC	Thundridge House, Poles Lane: Single storey extension for pool; create external door from window. <i>The Parish Council objected</i>	Awaited
E/22/0208/ENF	7 Eleanors Close Enforcement investigation	Awaited
E/22/0109/ENF	Land near Fabdens: Enforcement investigation into caravan site	Awaited
E/22/0101/ENF	Oakleys: Enforcement investigation on large metal-frame structure	Awaited
E/21/0241/ENF	Watermill House, Ermine Street: Enforcement investigation	Awaited
E/21/0237/ENF	Standon Green End House: Enforcement investigation	Ongoing
E/19/0448/ENF	Land adj to The Bungalow, High Cross: Enforcement investigation	Unknown