

THUNDRIDGE PARISH COUNCIL

Parish Clerk: Colin Marks, 17 Park Lane, Puckeridge SG11 1RL
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To: Cllrs Steve Bosson, Deryck Dipper, Brita-May Hawes, Kim Saban, Natasha Smyth, Joyce Spackman, Martin Spackman, Brian Taylor.

You are summoned to attend this meeting to transact the following business:

Ordinary Parish Council Meeting

Thursday 26th May at 7.30pm in The Norman Wodson Pavilion
(immediately following the Annual Parish and Annual Council Meetings that commence at 6.30pm)

All prevailing Covid regulations will be observed

Councillors are encouraged to perform a home lateral flow test on the day of the meeting

Public and press are welcome to attend, subject to prevailing Covid regulations. Representations on issues of concern will be taken into account where they fall within the Parish Council's jurisdiction or forwarded to the appropriate agency. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is NOT permitted except during the time designated for public comments.



Signed: Colin Marks, Proper Officer and Clerk to Thundridge Parish Council

Date: 20th May 2022

AGENDA

22.077 To receive and approve apologies for absence

22.078 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (including non-pecuniary). To note that Cllr Steve Bosson, being a trustee, has a non-pecuniary interest in High Cross Village Hall, and a dispensation for all planning matters relating to North Drive and The Glebe Field; that Cllr Brita-May Hawes and Cllr Kim Saban have a dispensation for all planning matters relating to North Drive and The Glebe Field; that Cllr Deryck Dipper has a dispensation for all planning matters related to Thundridge Hill and Ware North development. Cllr Brian Taylor has a dispensation on matters pertaining to High Cross Village Hall, of which he is a trustee. Cllr Natasha Smyth has DPI in the Nursery and some Pavilion development matters.
2. To receive members' written requests for dispensations for declarable pecuniary interests (if any); and
3. To consider any such requests for dispensations as appropriate.

22.079 1. To approve Draft Minutes of 27th April Parish Council Meeting

To consider suspending the meeting for public comments. Limited to a total of 15 minutes. One question/statement only of no more than 3 minutes maximum per person.

22.080 Village Life report: To note deadlines and assign contributors for June Village Life Magazine article

22.081 To receive Police report

22.082 Planning

1. New applications

		Comment by
3/22/1022/HH	The Drive, 6 Moles Farm: Alterations of roof and fenestration.	8 th June

2. Applications received too late for the agenda and other planning matters

1. To consider any late planning applications
2. Ware North: Update report, including Moles Farm flooding
3. Ware Neighbourhood Development Plan: Regulation 14 comments period 19 April – 10 June

3. Notices of decisions and awaited decisions: See Planning Appendix (for information only)

4. Monitoring progress on existing developments underway

1. Glebe Field report

22.083 Finance

1. Cashbook Accounts and Reserves
2. Bank reconciliation with Bank statements; non-signatory member to sign reconciliation.
3. To consider payments list for approval, including Clerk's hours
4. **Annual Governance and Accountability Return (AGAR) 2021/22**
 1. To note that for 2021/22 the Parish Council does not meet the criteria for an exempt authority
 2. To receive the Internal Auditor's report and note that the **Internal Audit Report** (p.3) has been signed
 3. **To approve by Resolution Section 1: The Annual Governance Statement** (p.4).
 4. **The Clerk and the presiding Chairman to sign Section 1** (p.4).
 5. **To consider Section 2 Accounting Statements** (p.5) as signed by the RFO and presented to the Council
 6. **To approve by Resolution Section 2 Accounting Statements** (p.5) as signed by the RFO.
 7. **Presiding Chairman to sign Section 2** (p.5).
 8. **To Resolve** to set the 30-working day period for the **Exercise of Public Rights as Monday 27 June – Friday 29 August 2022.**
5. To note the 31st July deadline for the 2021/22 AGAR

22.084 Norman Wodson Pavilion

1. Building Replacement Working Group:
 1. Update on contractor tendering process
 2. Update on possible acquisition of additional land from RABI
 3. Update on submission of a planning application
 4. Update on new nursery tenant lease contract
2. Highfield Nursery debt repayment update:

22.085 Recreation areas: Reports and updates

1. Play area: To receive safety inspection report and consider any action.
2. Car Park dressing: Update

22.086 Allotments

1.
 1. 2022 tenancies and vacant plot allocation: Update
 2. Allotments Management Working Group: Update and recommended action
2. Tenancy issue and course of action
 1. Update on legal proceedings: ***(This may be considered under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, excluding press and public)***

22.087 Highways, Footways, and Public Rights of Way (PRoW)

1. North Drive: Update on removal of lamp post W3
2. Ermine Street lamp replacement: to approve cost (if available)
3. Broken Wadesmill village entrance signs: update

22.088 Other Matters (to be deferred unless time permits)

1. ACV update: Nomination of The Feathers as an ACV
2. Promotion of Parish Council activities and achievements: Article in each issue of the Village Life.
3. Update on Report of street lights out in Thundridge
4. Update on asset refurbishment and vandal damage to the notice board opposite Maltons

22.089 County and District Councillor reports (if any received)

22.090 Urgent matters not listed on the agenda (for inclusion and consideration on the next agenda)

22.091 Correspondence (for information only – discussion to be deferred unless time permits)

- Parishioners: allotment reports
- Pavilion contract enquiries

22.092 Matters for future agendas

1. Neighbourhood Plan Appendix H action: Update on outstanding tasks: To review Quarterly
 - Retain The White Horse as a pub: Latest planning application objected to.
 - Nominate Community Assets listed in Appendix E of the Neighbourhood Plan: Under consideration.
 - Make Clarkson Memorial and information boards more visible; maintain regularly: Under consideration.
 - Advertise local history in pubs (with accommodation): Under consideration with Thundridge and High Cross Society.
 - Promotion of the Turnpike and Doric columns on Thundridge Bridge: Under consideration with Thundridge and High Cross Society.

- Seek formal designation of parts of High Cross as a Conservation area: Ongoing
- Anchor Lane embankment slip: The remedial work due June 2022 subject to permissions
- Bircherley Green bus depot re-development:
- Review of Standing Orders, Policy and Governance documents (May Annual Council Meeting)
- Update: Public Spaces Protection Order (PSPO) re excluding dogs from Norman Wodson Playing Field
- Parish lighting ownership to be confirmed
- To add other matters raised

22.093 Date and venue of next Meeting: Tuesday 28th June, 7.30pm. Venue to be agreed

APPENDIX: PLANNING DECISIONS AND AWAITED NOTICES (22.081.3)

For information only. Note: The Parish Council is not consulted on enforcement matters

3/22/0571/HH	Grey Oaks, 13 Ducketts Wood: Insert dormer windows <i>The Parish Council had no comments</i>	GRANTED
3/22/0031/HH 3/22/0032/LBC	The Old School, Cambridge Rd: Demolish porch and extensions, build new extensions. Add/replace windows. <i>The Parish Council had no comments</i>	GRANTED
3/22/0582/LBC	Barclay Cottages, Wadesmill: Replacement windows and doors to two properties. <i>The Parish Council had no comments.</i>	Awaited
3/22/0557/PNHH	Great Henirage, C.C. Lane: Single storey rear extension <i>Presumed planning permission not required</i>	Awaited
3/22/0426/OUT	Land off Poles Lane: Demolish stable and build house <i>The Parish Council objected</i>	Awaited
3/22/0220/VAR	Land to north of North Drive: Variations to Condition 2 of approved 3/21/1910/FUL <i>The Parish Council objected to this variation</i>	Awaited
3/22/0272/FUL	The Pool House, 11 Ducketts Wood: Demolish dwelling, erect replacement, amend curtilage. <i>The Council had no comments</i>	Awaited
3/22/0350/LBC	Thundridge House, Poles Lane: Internal alterations <i>The Parish Council had no comments</i>	Awaited
3/21/2533/FUL	Standon Green House: New gates, fence, gazebo, decking, pond with fountains & lights, clay pathway, and associated landscaping. <i>The Parish Council objected to this application</i>	Awaited
PL/0243/21	Ware Waste Recycling Centre: Construct Waste Transfer Station. <i>The Parish Council had no comments</i>	No information
3/21/2819/HH	Watermill House, Old Church Lane: Retention of an open sided outbuilding. <i>The Parish Council objected to this application</i>	Awaited
3/21/2798/HH 3/21/2799/LBC	Bankside Cottage, Ermine Street: New site access, driveway and detached garage. <i>The Parish Council had no objections</i>	Awaited
3/21/2778/FUL	Watermill House, Old Church Ln: Change of use: 4-bay car port to treatment rooms (RETROSPECTIVE) <i>The Parish Council objected</i>	Awaited
3/21/2600/HH	Watermill House, Ermine St: Detached outbuilding retrospective <i>The Parish Council objected to this application</i>	Awaited
3/21/2405/HH 3/21/2406/LBC	Thundridge House, Poles Lane: Single storey extension for pool; create external door from window. <i>The Parish Council objected</i>	Awaited
3/21/1284/HH 3/21/1285/LBC	Gardener's Cottage, Youngsbury: Extensions, outbuildings, sewage treatment plant and other works. RECONSULTATION <i>The Parish Council had no comments on this application</i>	Awaited
3/21/0731/FUL	The White Horse – Amendment: Proposed alterations <i>The Parish Council objected to this application amendment</i>	Awaited
3/21/0731/FUL 3/21/0732/LBC	White Horse Inn: Convert PH into one dwelling; Demolish rear extension; erect new extension. Erect 4 no. 2-bed dwellings. <i>The Parish Council objected to this application</i>	Awaited
E/21/0241/ENF	Watermill House, Ermine Street: Enforcement investigation	Awaited
E/21/0237/ENF	Standon Green End House: Enforcement investigation	Ongoing
E/19/0448/ENF	Land adj to The Bungalow, High Cross: Enforcement investigation	Unknown