

# THUNDRIDGE PARISH COUNCIL

Parish Clerk: Colin Marks, 17 Park Lane, Puckeridge SG11 1RL  
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To: Cllrs Steve Bosson, Deryck Dipper, Brita-May Hawes, Kim Saban, Natasha Smyth, Joyce Spackman, Martin Spackman, Brian Taylor.

You are summoned to attend this meeting to transact the following business:

## Ordinary Parish Council Meeting

Tuesday 26<sup>th</sup> July at 7.30pm in High Cross Village Hall

*All prevailing Covid regulations will be observed*

*Councillors are encouraged to perform a home lateral flow test on the day of the meeting*

*Public and press are welcome to attend, subject to prevailing Covid regulations. Representations on issues of concern will be taken into account where they fall within the Parish Council's jurisdiction or forwarded to the appropriate agency. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is NOT permitted except during the time designated for public comments.*



Signed: Colin Marks, Proper Officer and Clerk to Thundridge Parish Council

Date: 20th July 2022

## AGENDA

**22.111 To receive and approve apologies for absence**

**22.112 Declarations of Interest and dispensations**

1. To receive declarations of interest on agenda items (including non-pecuniary). To note that Cllr Steve Bosson, being a trustee, has a non-pecuniary interest in High Cross Village Hall, and a dispensation for all planning matters relating to North Drive and The Glebe Field; that Cllr Brita-May Hawes and Cllr Kim Saban have a dispensation for all planning matters relating to North Drive and The Glebe Field; that Cllr Deryck Dipper has a dispensation for all planning matters related to Thundridge Hill and Ware North development. Cllr Brian Taylor has a dispensation on matters pertaining to High Cross Village Hall, of which he is a trustee. Cllr Natasha Smyth has DPI in the Nursery and some Pavilion development matters.
2. To receive members' written requests for dispensations for declarable pecuniary interests (if any); and
3. To consider any such requests for dispensations as appropriate.

**22.113 1. To approve Draft Minutes of 28<sup>th</sup> June Parish Council Meeting**

*To consider suspending the meeting for public comments. Limited to a total of 15 minutes. One question/statement only of no more than 3 minutes maximum per person.*

- FORQ to give short report on its work.

**22.114 Village Life report:** To note deadlines and assign contributors for September Village Life Magazine article

**22.115 To receive Police report**

- Update on complaints about speeding traffic, Cambridge Road Wadesmill to High Cross

**22.116 Planning**

**1. New applications**

	Comment by

**2. Applications received too late for the agenda and other planning matters**

1. To consider any late planning applications
2. Ware North: Update report, including Moles Farm flooding

**3. Notices of decisions and awaited decisions: See Planning Appendix (for information only)**

**4. Monitoring progress on existing developments underway**

1. Glebe Field report
2. North Drive speed indicator signs: update

#### **22.117 Finance**

1. Cashbook Accounts and Reserves
2. Bank reconciliation with Bank statements; non-signatory member to sign reconciliation.
3. To consider payments list for approval, including Clerk's hours and HMRC Employer's NIC payment
4. To receive update on the Annual Governance and Accountability Return (AGAR) status

#### **22.118 Norman Wodson Pavilion**

1. Building Replacement Working Group:
  1. Update on refurbishment procurement position
  2. Update on spreading VAT reclaim over 7 years for refurbishment work
  3. Update on possible acquisition of additional land from RABI
  4. Update on new pre-school tenancy
  5. Hirer's liability insurance position
2. Highfield Nursery debt repayment update:

#### **22.119 Recreation areas: Reports and updates**

1. Play area: To receive July safety inspection report, consider any action, and note safety action implemented with Creative Play, scheduled for September.
2. To note the EHC RPII annual inspection is scheduled for W/C 25<sup>th</sup> July
3. Car Park dressing: Update

#### **22.120 Allotments**

1. 2022 tenancies and vacant plot allocation: Update, weed killer and other matters
  2. To agree the Tenancy Agreement payment policy when taking over a previously paid-for plot
2. Tenancy issue and course of action
  1. Update on legal proceedings: ***(This may be considered under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, excluding press and public)***

#### **22.121 Highways, Footways, and Public Rights of Way (PRoW)**

1. North Drive:
  1. Update on removal of lamp post W3
  2. Disappearance of combi-bin North Drive/Poplar Close, presumably by utility contractor
2. Ermine Street lamp replacement: to approve cost (if available)
3. Broken Wadesmill village entrance signs: update if available
4. Anchor Lane embankment reinstatement: update on progress.

#### **22.122 Other Matters (to be deferred unless time permits)**

1. ACV update: Nomination of The Feathers as an ACV
2. Update: Trees in The Pit blocking light to Flat 16B Woodlands Road – request to reduce their height

#### **22.123 County and District Councillor reports (if any received)**

#### **22.124 Urgent matters not listed on the agenda (for inclusion and consideration on the next agenda)**

#### **22.125 Correspondence (for information only – discussion to be deferred unless time permits)**

- Parishioner: Re hire of venue for children's party
- Further complaint about speeding traffic on Cambridge Road, Wadesmill to High Cross
- HAPTC: VAT reclaim position for pavilion refurbishment. (22.118.1.2)
- Allotment tenant: incident with weed killer (22.120.1.1)
- Allotment tenant: report of water incident (22.120.2)

#### **22.126 Matters for future agendas**

1. Neighbourhood Plan Appendix H action: Update on outstanding tasks: To review Quarterly
  - Retain The White Horse as a pub: Latest planning application objected to.
  - Nominate Community Assets listed in Appendix E of the Neighbourhood Plan: Under consideration.
  - Clarkson Memorial and information boards to be maintained and more visible: Under consideration.
  - Advertise local history in pubs (with accommodation): Under consideration with Thundridge and High Cross Society.
  - Promotion of the Turnpike and Doric columns on Thundridge Bridge: Under consideration with Thundridge and High Cross Society.
  - Seek formal designation of parts of High Cross as a Conservation area: Ongoing
- Update: Public Spaces Protection Order (PSPO) re excluding dogs from Norman Wodson Playing Field
- Parish lighting ownership to be confirmed
- Sept 22: Apply to Land Registry for Allotments Title Absolute (becomes eligible 13<sup>th</sup> October 2022)
- To add other matters raised

#### **22.127 Date and venue of next meeting**

1. Tuesday 27<sup>th</sup> September at 7.30pm. Venue to be agreed.
2. To consider changing the date of the November 22<sup>nd</sup> Council meeting.

**APPENDIX: PLANNING DECISIONS AND AWAITED NOTICES (22.116.3)**

*For information only. Note: The Parish Council is not consulted on enforcement matters*

3/22/1022/HH	<b>The Drive, 6 Moles Farm:</b> Alterations of roof and fenestration.	<b>GRANTED</b>
3/21/0731/FUL 3/21/0732/LBC	<b>White Horse Inn - Amendment:</b> Convert PH into one dwelling; Demolish rear extension; erect new extension. Erect 4 no. 2-bed dwellings. <i>The Parish Council objected to this application</i>	<b>GRANTED</b>
3/22/1169/CLPO	<b>Wodson Pavilion:</b> Replacing cladding and roofing refurbishment <i>The Parish Council had no comments.</i>	Permission required
3/22/1190/HH	<b>Great Henirage:</b> Single storey rear extension, garage conversion & fenestration alterations. <i>The Parish Council had no comments.</i>	Awaited
3/22/1260/HH	<b>Rennesley Stables:</b> Convert garage and loft for accommodation. <i>The Parish Council had no comments.</i>	Awaited
3/22/0582/LBC	<b>Barclay Cottages, Wadesmill:</b> Replacement windows and doors to two properties. <i>The Parish Council had no comments.</i>	Awaited
3/22/0557/PNHH	<b>Great Henirage, C.C. Lane:</b> Single storey rear extension <i>Presumed planning permission not required</i>	Permission required
3/22/0426/OUT	<b>Land off Poles Lane:</b> Demolish stable and build house <i>The Parish Council objected</i>	Awaited
3/22/0272/FUL	<b>The Pool House, 11 Ducketts Wood:</b> Demolish dwelling, erect replacement, amend curtilage. <i>The Council had no comments</i>	Awaited
3/22/0350/LBC	<b>Thundridge House, Poles Lane:</b> Internal alterations <i>The Parish Council had no comments</i>	Awaited
3/21/2533/FUL	<b>Standon Green House:</b> New gates, fence, gazebo, decking, pond with fountains & lights, clay pathway, and associated landscaping. <i>The Parish Council objected to this application</i>	Awaited
PL/0243/21	<b>Ware Waste Recycling Centre:</b> Construct Waste Transfer Station. <i>The Parish Council had no comments</i>	No information
3/21/2819/HH	<b>Watermill House, Old Church Lane:</b> Retention of an open sided outbuilding. <i>The Parish Council objected to this application</i>	Awaited
3/21/2798/HH 3/21/2799/LBC	<b>Bankside Cottage, Ermine Street:</b> New site access, driveway and detached garage. <i>The Parish Council had no objections</i>	Awaited
3/21/2778/FUL	<b>Watermill House, Old Church Ln:</b> Change of use: 4-bay car port to treatment rooms (RETROSPECTIVE) <i>The Parish Council objected</i>	Awaited
3/21/2600/HH	<b>Watermill House, Ermine St:</b> Detached outbuilding <b>retrospective</b> <i>The Parish Council objected to this application</i>	Awaited
3/21/2405/HH 3/21/2406/LBC	<b>Thundridge House, Poles Lane:</b> Single storey extension for pool; create external door from window. <i>The Parish Council objected</i>	Awaited
3/21/1284/HH 3/21/1285/LBC	<b>Gardener's Cottage, Youngsbury:</b> Extensions, outbuildings, sewage treatment plant and other works. RECONSULTATION <i>The Parish Council had no comments on this application</i>	Awaited
E/22/0109/ENF	<b>Land near Fabdens:</b> Enforcement investigation into caravan site	Awaited
E/22/0101/ENF	<b>Oakleys:</b> Enforcement investigation on large metal-frame structure	Awaited
E/21/0241/ENF	<b>Watermill House, Ermine Street:</b> Enforcement investigation	Awaited
E/21/0237/ENF	<b>Standon Green End House:</b> Enforcement investigation	Ongoing
E/19/0448/ENF	<b>Land adj to The Bungalow, High Cross:</b> Enforcement investigation	Unknown