

THUNDRIDGE PARISH COUNCIL

Parish Clerk: Colin Marks, 17 Park Lane, Puckeridge SG11 1RL
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To: Cllrs Steve Bosson, Deryck Dipper, Brita-May Hawes, Kim Saban, Natasha Smyth, Joyce Spackman, Martin Spackman, Brian Taylor.

You are summoned to attend this meeting to transact the following business:

Ordinary Parish Council Meeting

Tuesday 22nd March 2022 at 7.30pm in **High Cross Village Hall**

All prevailing Covid regulations will be observed

Councillors are encouraged to perform a home lateral flow test on the day of the meeting

Public and press are welcome to attend, subject to prevailing Covid regulations. Representations on issues of concern will be taken into account where they fall within the Parish Council's jurisdiction or forwarded to the appropriate agency. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is NOT permitted except during the time designated for public comments.



Signed: Colin Marks, Proper Officer and Clerk to Thundridge Parish Council Date: 16th March 2022

AGENDA

22.034 To receive and approve apologies for absence

22.035 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (including non-pecuniary). To note that Cllr Steve Bosson, being a trustee, has a non-pecuniary interest in High Cross Village Hall, and a dispensation for all planning matters relating to North Drive and The Glebe Field; that Cllr Brita-May Hawes and Cllr Kim Saban have a dispensation for all planning matters relating to North Drive and The Glebe Field; that Cllr Deryck Dipper has a dispensation for all planning matters related to Thundridge Hill and Ware North development. Cllr Brian Taylor has a dispensation on matters pertaining to High Cross Village Hall, of which he is a trustee. Cllr Natasha Smyth has DPI in the Nursery and some Pavilion development matters.
2. To receive members' written requests for dispensations for declarable pecuniary interests (if any); and
3. To consider any such requests for dispensations as appropriate.

22.036 1. To approve Draft Minutes of 22nd February Parish Council Meeting

To consider suspending the meeting for public comments. Limited to a total of 15 minutes. One question/statement only of no more than 3 minutes maximum per person.

22.037 Village Life report: To note deadlines and assign contributors for Village Life Magazine article

22.038 To receive Police report

22.039 Planning

1. New applications

		Comment by
3/22/0513/AGPN	Youngsbury: Erection of agricultural storage unit	1 st April
3/22/0557/PNHH	Great Henirage, C.C. Lane: Single storey rear extension <i>Presumed planning permission not required</i>	

2. Applications received too late for the agenda and other planning matters

1. To consider any late planning applications
2. To consider name of new development road off North Drive (former Glebe Field) per email 25/2
3. Ware North: 1. Update report, including Moles Farm flooding issues
2. To note the revised Section 106 application has been sent to EHDC

3. Notices of decisions and awaited decisions: See Planning Appendix (*for information only*)

4. Monitoring progress on existing developments underway

1. Glebe Field report

22.040 Finance

1. Cashbook Accounts and Reserves
2. Bank reconciliation and Bank statements and no-signatory to sign accounts and statements
3. To consider payments list for approval, including Clerk's hours
4. To note NALC National Salary Award settlement, backdated to 1st April 2021
5. To consider insurance renewal quotes (renewal due on 31st March)
6. To note internal audit date 22nd April
7. To consider application for grant for Jubilee beacon lighting event 2nd June
8. Status of parish lighting bills from HCC for 2021 and 2022

22.041 Subject Access Request: Report on conclusion of request, time taken and costs incurred

22.042 Norman Wodson Pavilion

1.
 1. Building Replacement Working Group:
 2. Appointment of architects: update
 3. To receive R.A.B.I. update on acquisition of additional land
 4. To receive report on planning permission clarification request
 5.
 1. To consider implications of changes to Nursery tenant and tenders for new lease
 2. To consider granting delegated powers to the Clerk and 4 councillors to open and the lease tenders and agree the successful applicant. Decision to be ratified by full Council.
2. Highfield Nursery debt repayment update:

22.043 Recreation areas: Reports and updates

1. Play area: To receive safety inspection report and consider any action.
2. Car Park dressing: Update

22.044 Allotments

1.
 1. 2022 tenancies and vacant plot allocation: Update
 2. Allotments Management Working Group:
 1. Update and recommended action
 2. Working group communications to allotment holders and new notice at entrance.
2. Tenancy issue and course of action: ***(This may be considered under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, excluding press and public)***
 1. Update on Code of Conduct Complaint
 2. Update on court proceedings
 3. Update on Subject Access Request (SAR)

22.045 Highways, Footways, and Public Rights of Way (PRoW)

1. North Drive:
 1. Update on Osprey development
 2. Update on removal of lamp post W3
2. Broken Wadesmill village entrance signs: update
3. Anchor Lane embankment slip: The remedial work has been set back to June, subject to permissions

22.046 Other Matters (to be deferred unless time permits)

1. Neighbourhood Plan Appendix H action: Update on outstanding tasks
 - Retain The White Horse as a pub: *Action under consideration.*
 - Nominate Community Assets listed in Appendix E of the Neighbourhood Plan: *Under consideration*
 - Make Clarkson Memorial and the information boards more visible and maintain regularly: *Under consideration.*
 - Advertise local history in pubs (with accommodation): *Under consideration with Thundridge and High Cross Society.*
 - Promotion of the Turnpike and Doric columns on Thundridge Bridge: *Under consideration with Thundridge and High Cross Society.*
 - Seek formal designation of parts of High Cross as a Conservation area: *Ongoing*
2. ACV Working Group proposals for future agreement: Update
3. To consider ways to promote Thundridge Parish Council activities and achievements
4. Update on Report of street lights out in Thundridge
5. Vandal damage to the notice board opposite Maltons
6. Damage to lamp post outside Village Hall in Ermine Street

22.047 County and District Councillor reports (if any received)

22.048 Urgent matters not listed on the agenda (for inclusion and consideration on the next agenda)

22.049 Correspondence (for information only – discussion to be deferred unless time permits)

- Friends of the Rib and Quin (FoRQ) renewing interest
- Parishioner: damage to notice board opposite Maltons
- Parishioner: damage to lamp post by VH in Ermine Street
- Parishioner: Request to donate to the Jubilee lighting the beacon event, 2nd June (22.023.6)
- Highfield Nursery re: repayments
- Parishioner: re Parish Council comments on Westmill Waste Transfer site planning application

22.050 Matters for future agendas

- Asset refurbishment: Work put in hand for Spring (April agenda)
- Bircherley Green bus depot re-development:
- Review of Standing Orders, Policy and Governance documents
- Update: Public Spaces Protection Order (PSPO) re excluding dogs from Norman Wodson Playing Field
- Parish lighting ownership to be confirmed (new invoice just received)
- To add other matters raised

22.051 Date and format of next Parish Council Meeting at the Norman Wodson Pavilion

1. **Tuesday 26th April, 7.30pm**, (subject to prevailing Coronavirus legislation)

APPENDIX: PLANNING DECISIONS AND AWAITED NOTICES (22.039.3)

For information only. Note: The Parish Council is not consulted on enforcement matters

3/21/2315/HH	Great Henirage, Cold Christmas Lane: Ground and first floor extensions, convert garage to residential, new detached garage, fenestration, widen gates. <i>The Parish Council had no comments</i>	GRANTED
3/22/0027/FUL	Maltons: Install glass smoking shelter to replace former shelter. <i>The Parish Council objected to this application</i>	WITHDRAWN
3/22/0220/VAR	Land to north of North Drive: Variations to Condition 2 of approved 3/21/1910/FUL <i>The Parish Council objected to this variation</i>	Awaited
3/21/1364/HH 3/21/1365/LBC	Sprangewell Centre, Poles Lane: Replace existing porch and internal alterations. Refusal APPEALED: Ref 21/00092/REFUSE <i>The Parish Council made no further comments to the original</i>	Awaited
3/22/0272/FUL	The Pool House, 11 Ducketts Wood: Demolish dwelling, erect replacement, amend curtilage. <i>The Council had no comments</i>	Awaited
3/21/0731/FUL	The White Horse – Amendment: Proposed alterations <i>The Parish Council objected to this application amendment</i>	Awaited
3/22/0335/HH	6 The Drive, Moles Farm: Various Alterations of roof and fenestration. <i>The Parish Council had no comments</i>	Awaited
3/22/0350/LBC	Thundridge House, Poles Lane: Internal alterations <i>The Parish Council had no comments</i>	Awaited
3/21/2533/FUL	Standon Green House: New gates, fence, gazebo, decking, pond with fountains & lights, clay pathway, and associated landscaping. <i>The Parish Council objected to this application</i>	Awaited
3/22/0031/HH 3/22/0032/LBC	The Old School, Cambridge Rd: Demolish porch and extensions, build new extensions. Add/replace windows. <i>The Parish Council had no comments</i>	Awaited
PL/0243/21	Ware Waste Recycling Centre: Construct Waste Transfer Station. <i>The Parish Council had no comments</i>	Awaited
3/21/2819/HH	Watermill House, Old Church Lane: Retention of an open sided outbuilding. <i>The Parish Council objected to this application</i>	Awaited
3/21/2798/HH 3/21/2799/LBC	Bankside Cottage, Ermine Street: New site access, driveway and detached garage. <i>The Parish Council had no objections</i>	Awaited
3/21/2778/FUL	Watermill House, Old Church Ln: Change of use: 4-bay car port to treatment rooms (RETROSPECTIVE) <i>The Parish Council objected</i>	Awaited
3/21/2600/HH	Watermill House, Ermine St: Detached outbuilding retrospective <i>The Parish Council objected to this application</i>	Awaited
3/21/2405/HH 3/21/2406/LBC	Thundridge House, Poles Lane: Single storey extension for pool; create external door from window. <i>The Parish Council objected</i>	Awaited
3/21/1284/HH 3/21/1285/LBC	Gardener’s Cottage, Youngsbury: Extensions, outbuildings, sewage treatment plant and other works. RECONSULTATION <i>The Parish Council had no comments on this application</i>	Awaited
3/21/0731/FUL 3/21/0732/LBC	White Horse Inn: Convert PH into one dwelling; Demolish rear extension; erect new extension. Erect 4 no. 2-bed dwellings. <i>The Parish Council objected to this application</i>	Awaited

E/21/0241/ENF	Watermill House, Ermine Street: Enforcement investigation	Awaited
E/21/0237/ENF	Standon Green End House: Enforcement investigation	Ongoing
E/19/0448/ENF	Land adj to The Bungalow, High Cross: Enforcement investigation	Unknown