

THUNDRIDGE PARISH COUNCIL

Parish Clerk: Colin Marks, 17 Park Lane, Puckeridge SG11 1RL
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To: Cllrs Steve Bosson, Deryck Dipper, Brita-May Hawes, Kim Saban, Natasha Smyth, Joyce Spackman, Martin Spackman, Brian Taylor.

You are summoned to attend this meeting to transact the following business:

Ordinary Parish Council Meeting

Tuesday 23rd November 2021 at 7.30pm in The Norman Wodson Pavilion

All prevailing Covid regulations will be observed

Councillors are encouraged to perform a home PCR test on the day of the meeting

Public and press are welcome to attend, subject to prevailing Covid regulations. Representations on issues of concern will be taken into account where they fall within the Parish Council's jurisdiction or forwarded to the appropriate agency. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is NOT permitted except during the time designated for public comments.



Signed: Colin Marks, Proper Officer and Clerk to Thundridge Parish Council Date: 17th November 2021

AGENDA

21.153 To receive and approve apologies for absence

21.154 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (including non-pecuniary). To note that Cllr Steve Bosson, being a trustee, has a non-pecuniary interest in High Cross Village Hall, and a dispensation for all planning matters relating to North Drive and The Glebe Field; that Cllr Brita-May Hawes and Cllr Kim Saban have a dispensation for all planning matters relating to North Drive and The Glebe Field; that Cllr Deryck Dipper has a dispensation for all planning matters related to Thundridge Hill and Ware North development. Cllr Brian Taylor has a dispensation on matters pertaining to High Cross Village Hall, of which he is a trustee. Cllr Natasha Smyth has a potential interest in some Pavilion development matters.
2. To receive members' written requests for dispensations for declarable pecuniary interests (if any); and
3. To consider any such requests for dispensations as appropriate.

21.155 1. To approve Draft Minutes of 26th October Parish Council Meeting

To consider suspending the meeting for public comments. Limited to a total of 15 minutes. One question/statement only of no more than 3 minutes maximum per person.

21.156 To receive Police report

21.157 Planning

1.

		<i>Comment by</i>
3/21/2778/FUL	Watermill House, Old Church Lane: Change of use: 4-bay car port to four treatment rooms (RETROSPECTIVE)	3rd December
3/21/2819/HH	Watermill House, Old Church Lane: Retention of an open sided outbuilding	2 nd December
3/21/2798/HH 3/21/2799/LBC	Bankside Cottage, Ermine Street: New site access, driveway and detached garage	2 nd December
3/21/2354/HH	10 Westmill Cottages: Front roof alterations	8 th December

2. Applications received too late for the agenda and other planning matters

1. To consider any late planning applications
2. Ware North: update report

3. Notices of decisions and awaited decisions: See Planning Appendix (for information only)

21.158 Finance

1. Cashbook Accounts and Reserves
2. Bank reconciliation and Bank statements
3.
 1. To consider payments list for approval, including extra hours being claimed by the Clerk
 2. Castle Water – contested charge October: update
4. To consider precept and draft budget for 2022/23
5. To note insurance Fidelity Guarantee cover increase
6. To consider appointment of a new internal auditor

21.159 Norman Wodson Pavilion

1.
 1. Norman Wodson Building Replacement Evaluation Working Group: To receive report and consider proposals to proceed.
 2. Acquisition of additional land for parking: update
 3. Confirmation of solicitor appointment
2. Highfield Nursery: Debt repayment update

21.160 Recreation areas: Reports and updates

1. Play area: (i) To receive November safety inspection report and consider any action.

21.161 Allotments

1.
 1. Vacant plot allocation: Update
 2. Allotments Management Working Group: Update and recommended action
 3. Water leak: update
 4. Complaint about hedge being removed and replaced by fencing
2. Tenancy issue and course of action: ***(This may be considered under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, excluding press and public)***
 1. Update
 2. To note Code of Conduct Complaint anticipated to be received from the Monitoring Officer

21.162 Highways, Footways, and Public Rights of Way (PRoW)

1. North Drive: Update
2. Broken Wadesmill village entrance signs: update
3. Flooding/gully cleaning issues in High Road, High Cross: Update
4. Pavement parking and other concerns in Ermine Street (E/21/0241/ENF): Update

21.163 Hertfordshire Rally, 26th June 2022: To consider response to proposed rally

21.164 Other Matters

1. Neighbourhood Plan Appendix H action: Update on outstanding tasks
 - Options for reducing speeding through the villages: *Task completed except for proposing a 20mph speed limit in North Drive – being pursued with EHDC.*
 - Retain The White Horse as a pub: *Action under consideration.*
 - Options for car parking at village facilities including school and sports fields such as Norman Wodson: *Ongoing.*
 - Nominate Community Assets listed in Appendix E of the Neighbourhood Plan: *Under consideration*
 - Make Clarkson Memorial and the information boards more visible and maintain regularly: *Under consideration.*
 - Advertise local history in pubs (with accommodation): *Under consideration with Thundridge and High Cross Society.*
 - Promotion of the Turnpike and Doric columns on Thundridge Bridge: *Under consideration with Thundridge and High Cross Society.*
 - Seek formal designation of parts of High Cross as a Conservation area: *Ongoing*
 - Encourage more hedge and tree planting: *Ongoing*
 - Monitor progress of new builds with a view to reporting any breaches of housing policy: *Ongoing.*
2. ACV Working Group proposals for future agreement: Update
3. The Anchor ACV nomination: update
4. Asset refurbishment: update and consider quotes (deferred from October)
5. Bus service reinstatement: Update (deferred from October)
6. To note Standon / Ware Charities area of benefit and grants/benefits available (deferred from October)

21.165 County and District Councillor reports (if any received)

21.166 Urgent matters not listed on the agenda (for inclusion and consideration on the next agenda)

21.167 Correspondence (for information)

- Motorsport UK: Proposed Rally 26th June (21.163)
- EHC: East Herts Town & Parish Engagement event (Zoom) 30th November
- JPT: Notice of public consultation, 30th November, for Ware North (21.157.2.2)
- Allotment tenant: Re hedge being removed and replaced by fencing (21.161.1.4)
- EHC Monitoring Officer: Notice of impending Code of Conduct complaint

21.168 Matters for future agendas

- Bircherley Green bus depot re-development:
- Review of Standing Orders, Policy and Governance documents
- Update: Public Spaces Protection Order (PSPO) re excluding dogs from Norman Wodson Playing Field
- Parish lighting ownership to be confirmed
- Protection secured for parish street lights from further LED conversion
- To add other matters raised

21.169 Date, venue and format of next Parish Council Meeting

1. **Tuesday 25th January, 7.30pm, Norman Wodson Pavilion** (subject to prevailing Coronavirus legislation)
2. To note Clerk's Christmas holiday: 22 December to 2 January; Chairman away 6th January to 3rd February

APPENDIX: PLANNING DECISIONS AND AWAITED NOTICES (21.141.3)*For information only*

3/21/2405/HH 3/21/2406/LBC	Thundridge House, Poles Lane: Single storey extension for pool; create external door from existing window <i>The Parish Council objected to this application</i>	Awaited
3/21/2600/HH	Watermill House, Ermine St: Detached outbuilding retrospective <i>The Parish Council objected to this application</i>	Awaited
3/21/2315/HH	Great Henirage, Cold Christmas Lane: Ground floor and first floor extensions, convert existing garage to residential, add new detached garage, fenestration alterations and widen gates. <i>The Parish Council had no comments on this application</i>	Awaited
3/21/2062/LBC	Youngsbury: Various listed buildings works <i>The Parish Council had no comments on this application</i>	Awaited
3/21/2055/FUL 3/21/2056/LBC	The Feathers: Extension to beer garden, pergola, lighting <i>The Parish Council had no objections but made a request</i>	Awaited
3/21/1893/VAR	Land North of North Drive: Variation to conditions	Awaited
3/21/1689/HH 3/21/1690/LBC	Westmill House: Convert garage to annexe and associated works <i>The Parish Council had no comments on this application</i>	Awaited
3/21/1609/FUL	High Cross Service Station: Jet wash (retrospective) <i>The Parish Council had no comments on this application</i>	Awaited
3/21/1583/HH	Electric House, Poles Lane: Chimney sculpture to replicate original <i>The Parish Council had no comments on this application</i>	Awaited
3/21/1548/FUL 3/21/1549/LBC	Puller Memorial School: Demolish extension; erect new extensions <i>The Parish Council supported this application</i>	Awaited
3/21/1284/HH 3/21/1285/LBC	Gardener's Cottage, Youngsbury: Extensions, outbuildings, sewage treatment plant and other works. RECONSULTATION <i>The Parish Council had no comments on this application</i>	Awaited
3/21/0852/FUL 3/21/0853/LBC	The Anchor: Change of use. PH to two residential houses <i>The Parish Council objected to this application</i>	Awaited
3/21/0731/FUL 3/21/0732/LBC	White Horse Inn: Convert PH into one dwelling; Demolish rear extension; erect new extension. Erect 4 no. 2-bed dwellings. <i>The Parish Council objected to this application</i>	Awaited
E/21/0241/ENF	Watermill House, Ermine Street	Awaited
E/21/0237/ENF	Standon Green End House: Enforcement investigation	Ongoing
E/19/0448/ENF	Land adj to The Bungalow, High Cross: Enforcement investigation	Unknown
E/21/0071/ENF	High Cross Service Station: Jet wash. Enforcement	Retrospective applied for